

1. HOW A PERSON MAY PARTICIPATE DURING THE HYBRID CITY COMMISSION MEETING / COMMISSION MEETING PROCEDURES.

Applicable Area:



**COMMISSION MEMORANDUM**

TO: Honorable Mayor, Members of the City Commission, and Members of the Redevelopment Agency (RDA)

FROM: City Clerk Rafael E. Granado

DATE: November 14, 2024

TITLE: HOW A PERSON MAY PARTICIPATE DURING THE HYBRID CITY COMMISSION/RDA MEETING / MEETING PROCEDURES.

**RECOMMENDATION**

Please call the Office of the City Clerk at 305.673.7411 if you have any questions.

**BACKGROUND/HISTORY**

**HOW A PERSON MAY PARTICIPATE DURING THE  
NOVEMBER 14, 2024 HYBRID SPECIAL COMMISSION/RDA MEETING  
HOMELESS OUTREACH SERVICES, HOUSING, AND RELATED MATTERS**

**NOTICE IS HEREBY** given that, pursuant to City Charter Section 2.04, the Mayor of Miami Beach has called a Special Commission and Redevelopment Agency (RDA) Meeting to be held on **November 14, 2024**, commencing at **3:30 p.m.** to discuss and take action, if necessary, regarding funding for **Homeless Outreach Services, Housing, And Related Matters**. During the Special Commission/RDA Meeting, the City Commission/RDA members will be physically present in the Commission Chamber, Miami Beach City Hall, 1700 Convention Center Drive, 3rd Floor, Miami Beach, FL 33139.

Members of the public who wish to attend this Special Commission/RDA Meeting or provide public comment in person may appear at the Commission Chamber. Members of the public who wish to participate or provide comment virtually during the Commission/RDA Meeting may join the webinar at: <https://miamibeachfl-gov.zoom.us/j/81392857671> or via telephone at: 1.305.224.1968 (U.S.) or 888.475.4499 (Toll-Free). Webinar ID: 81392857671#. Members of the public wanting to speak virtually on an Item during the meeting must click the "raise hand" icon if using the Zoom app or press \*9 on the telephone to raise their hand.

The public may submit written comments on a Commission/RDA Meeting Item in one of the following ways:

- You may submit eComments once the agenda is published by visiting <https://www.miamibeachfl.gov/city-hall/city-clerk/agenda> and clicking the comment bubble icon in the "Current and Upcoming Meetings" section to comment on specific agenda items. eComments are accepted until 5:00 p.m. the day before the meeting.
- Alternatively, the public may submit written comments by sending an email to [CityClerk@miamibeachfl.gov](mailto:CityClerk@miamibeachfl.gov) by 5:00 p.m. the day before the Commission/RDA Meeting. Please identify the Agenda Item Number in the email subject line.

Comments received in either format will be forwarded to the Mayor, Commissioners, and RDA members and included in the meeting record.

The Special Commission/RDA Meeting will be broadcast live on Miami Beach TV (MBTV), viewable on the City's website at <https://www.miamibeachfl.gov/government/mbtv/> as well as on Breezeline Cable channel 660 or 2004 (HD), AT&T U-verse channel 99, Hotwire Communications channel 395, and ROKU device on PEG.TV channel. Closed captioning displays of the audio portion of the Special Commission/RDA Meeting are available in English and Spanish on MBTV. The Special Commission/RDA Meeting will also be broadcast live on social media at [facebook.com/cityofmiamibeach](https://www.facebook.com/cityofmiamibeach). Closed captioning displays of the audio portion of the Special Commission/RDA Meeting are available in English on Facebook.

Audio/visual (AV) materials relating to Agenda Items at City Commission/RDA Meetings may be presented by utilizing the City's AV equipment, provided that materials are submitted to the Department of Marketing and Communications by 8:30 a.m., one (1) business day before the meeting. Advance submittal of a presentation will allow the Communications Department to plan for the use of the appropriate AV equipment. AV materials must be submitted via email at [communications@miamibeachfl.gov](mailto:communications@miamibeachfl.gov). The body of the email must include a notation listing the name or group, contact person, daytime telephone number, email address, description/title of the presentation, and Agenda Item Title as well as the Agenda Item Number. Please reference "Audio/Visual Material" in the email subject line. Acceptable formats for electronic submission are .pdf, .ppt, .pptx, .pps, .ppsx, .wmv, .avi, and .mov. (Note that .pdf is the preferred format for PowerPoint presentations.)

Before every Commission/RDA Meeting, an Agenda and backup materials are published by the Administration. The Agenda and backup materials are available on the City's website: <https://www.miamibeachfl.gov/city-hall/city-clerk/agenda>. Interested parties are invited to take part in this meeting or be represented by an agent. This meeting, or any Item therein, may be continued, and under such circumstances, additional legal notice need not be provided.

To request this material in an alternate format, a sign language interpreter (five-day notice required), information on access for persons with disabilities, and/or any accommodation to review any document or participate in any City-sponsored proceedings, call 305.604.2ADA (2232) and select 1 for English or 2 for Spanish; TTY users may call via 711 (Florida Relay Service).

### **Parking**

Meeting attendees can park at the City Hall Garage, 1755 Meridian Avenue, Miami Beach, Florida

Rafael E. Granado, City Clerk  
City of Miami Beach  
[CityClerk@miamibeachfl.gov](mailto:CityClerk@miamibeachfl.gov)  
305.673.7411

### **ANALYSIS**

N/A

### **FISCAL IMPACT STATEMENT**

N/A

**Does this Ordinance require a Business Impact Estimate?**  
(FOR ORDINANCES ONLY)

The Business Impact Estimate (BIE) was published on . See BIE at:  
<https://www.miamibeachfl.gov/city-hall/city-clerk/meeting-notices/>

**FINANCIAL INFORMATION**

N/A

**CONCLUSION**

N/A

**Applicable Area**

Citywide

**Is this a "Residents Right to Know" item,  
pursuant to City Code Section 2-17?**

No

**Is this item related to a G.O. Bond  
Project?**

No

**Was this Agenda Item initially requested by a lobbyist which, as defined in Code Sec. 2-481,  
includes a principal engaged in lobbying?** No

If so, specify the name of lobbyist(s) and principal(s):

**Department**

City Clerk

**Sponsor(s)**

**Co-sponsor(s)**