

C2 C A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER PURSUANT TO REQUEST FOR QUALIFICATIONS NO. 2024-413-WG, STATE LEGISLATIVE CONSULTING SERVICES; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH CAPITAL CITY CONSULTING, LLC, THE TOP-RANKED PROPOSER; FURTHER, IF THE ADMINISTRATION IS NOT SUCCESSFUL, IN NEGOTIATING AN AGREEMENT WITH CAPITAL CITY CONSULTING, LLC, AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH SUN CITY STRATEGIES, LLC THE SECOND-RANKED PROPOSER; AND FURTHER, AUTHORIZING THE CITY MANAGER AND THE CITY CLERK TO EXECUTE A FINAL AGREEMENT UPON SUCCESSFUL NEGOTIATIONS BY THE ADMINISTRATION. (CITY MANAGER'S OFFICE)

Applicable Area:

MIAMI BEACH

COMMISSION MEMORANDUM

TO: Honorable Mayor and Members of the City Commission

FROM: Eric Carpenter, City Manager

DATE: October 30, 2024

TITLE: A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER PURSUANT TO REQUEST FOR QUALIFICATIONS NO. 2024-413-WG, STATE LEGISLATIVE CONSULTING SERVICES; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH CAPITAL CITY CONSULTING, LLC, THE TOP-RANKED PROPOSER; FURTHER, IF THE ADMINISTRATION IS NOT SUCCESSFUL, IN NEGOTIATING AN AGREEMENT WITH CAPITAL CITY CONSULTING, LLC, AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH SUN CITY STRATEGIES, LLC THE SECOND-RANKED PROPOSER; AND FURTHER, AUTHORIZING THE CITY MANAGER AND THE CITY CLERK TO EXECUTE A FINAL AGREEMENT UPON SUCCESSFUL NEGOTIATIONS BY THE ADMINISTRATION. (CITY MANAGER'S OFFICE)

RECOMMENDATION

The City Administration ("Administration") recommends that the Mayor and City Commission ("City Commission") approve the Resolution.

This solicitation is under the cone of silence.

BACKGROUND/HISTORY

On October 29, 2021, the City entered into an Agreement with Ronald L. Book, P.A., pursuant to RFQ 2021-136-WG for State Legislative Consulting Services. The Agreement had an initial term of two (2) years with two (2) additional one-year renewal terms at the sole discretion of the City Manager. The first of two Agreement renewal terms is scheduled to expire on October 24, 2024.

At the March 13, 2024 Commission meeting, a referral to the Finance and Economic Resiliency Committee (FERC) was approved to discuss taking action/allocating funding for new or additional lobbyist(s) to advocate for the City for the 2025 legislative session.

On April 9, 2024, FERC discussed the funding for new or additional state lobbying efforts to advocate for the City for the 2025 Florida legislative session. FERC recommended to have this item heard at Commission with a favorable recommendation to procure additional State Legislative Consulting Services to be ready for the 2025 legislative session.

At the May 15, 2024 Commission meeting, the Mayor and City Commission approved the FERC recommendation to procure additional State Legislative Consulting Services.

ANALYSIS

On June 26, 2024, the Mayor and City Commission approved the issuance of RFQ No. 2024-413-WG for State Legislative Consulting Services. On June 28, 2024, the RFQ was issued. A voluntary pre-proposal meeting was held on July 12, 2024. Sixty (60) prospective bidders accessed the solicitation. RFQ responses were due and received on August 16, 2024. The City received proposals from the following two (2) firms:

Capital City Consulting, LLC
Sun City Strategies, LLC

On September 6, 2024, the City Manager appointed the Evaluation Committee via LTC # 387-2024. The Evaluation Committee convened on September 16, 2024, to consider the proposals received. The Committee was comprised of Christina Baguer, Chief of Staff, Office of the City Manager, Veronica Coley, Chief of Staff, Office of the Mayor and City Commission, Krystal Dobbins, Grants Management Division Director, Finance Department, and Otniel Rodriguez, Assistant Director, Transportation and Mobility Department.

The Committee was provided with an overview of the project and information relative to the City's Cone of Silence Ordinance and the Government Sunshine Law. The Committee was also provided with general information on the scope of services and a copy of each proposal. The Committee was instructed to score and rank each proposal pursuant to the evaluation criteria established in the RFQ. The evaluation process resulted in the ranking of proposers as indicated in Attachment A and below.

1st Ranked - Capital City Consulting, LLC
2nd Ranked - Sun City Strategies, LLC

The Evaluation Committee deemed Capital City Consulting, LLC ("Capital City") as the top-ranked proposer, offering the most compelling combination of staffing size and experience. The Committee emphasized that Capital City's diverse team of subject matter experts and extensive relationships provide significant advantages to the City. Additionally, the firm's staff, many of whom have previously worked within Florida State government and the Governor's office, offer valuable expertise in addressing the City's varied needs, including climate and safety concerns.

Capital City is a full-service government relations firm founded 21 years ago by partners Nick Larossi and Ron LaFace. It employs 22 full-time lobbyists and 5 full-time administrative staff. The firm's team of consultants has over 200 years of combined experience in government affairs, with focus on helping clients navigate government in ways that increase business opportunities, reduce problematic regulations, access funding opportunities, and prevent the passage of disruptive legislation. Its relationships span throughout state government, including incoming legislative leadership, current legislative leadership, legislative staff, all cabinet members, executive branch officials, and their staff.

Capital City is headquartered in Tallahassee, FL, and maintains offices in Broward County and the Tampa Bay area. Capital City currently provides consulting services to other local coastal municipalities such as the City of Fort Lauderdale, the City of Pompano Beach, the City of Panama City, and the Village of Key Biscayne, which share some of the same concerns as those of Miami Beach. Some of its larger Florida clients include Miami-Dade County, Broward County, Monroe County, and Polk County. All references provided positive feedback.

The Evaluation Committee also deemed Sun City Strategies, LLC ("Sun City") well qualified and should be considered if negotiations with Capital City are not successful.

Sun City Strategies offers government relations services, specifically in the areas of budget appropriations and general legislative and executive branch support. It is a business and government consulting company established in 2013 and located in Hialeah, Florida. Sun City

Strategies has the qualifications to assist the City of Miami Beach in navigating the complexities of securing specific budget priorities and strategizing to achieve success in the passage or defeat of critical legislation.

FISCAL IMPACT STATEMENT

The cost of the related services are subject to funds availability approved through the City's budgeting process. The City's expenditures for state legislative consulting services are currently estimated at \$161,000 annually. Grant funding will not be utilized for this project.

Does this Ordinance require a Business Impact Estimate? (FOR ORDINANCES ONLY)

If applicable, the Business Impact Estimate (BIE) was published on:
See BIE at: <https://www.miamibeachfl.gov/city-hall/city-clerk/meeting-notice/>

FINANCIAL INFORMATION

011-0310-000312-10-400-579-00-00-00-
\$54,000.00

CONCLUSION

For the reasons stated herein, it is recommended that the Mayor and City Commission approve the Resolution authorizing the Administration to enter into negotiations with Capital City Consulting, LLC, the top-ranked proposer; further, if the Administration is not successful, in negotiating an agreement with Capital City Consulting, LLC, authorize the Administration to enter into negotiations with Sun City Strategies, LLC the second-ranked proposer; and further, authorizing the City Manager and the City Clerk to execute a final Agreement upon successful negotiations by the Administration.

Applicable Area

Citywide

Is this a "Residents Right to Know" item, pursuant to City Code Section 2-17?

No

Is this item related to a G.O. Bond Project?

No

Was this Agenda Item initially requested by a lobbyist which, as defined in Code Sec. 2-481, includes a principal engaged in lobbying? No

If so, specify the name of lobbyist(s) and principal(s):

Department

Procurement

Sponsor(s)

Co-sponsor(s)

Condensed Title

Award RFQ 2024-413-WG, State Legislative Consulting Services. CM/PR

ATTACHMENT A

RFQ 2024-413-WG STATE LEGISLATIVE CONSULTING SERVICES	Christina Bager			Ranking	Veronica Coley			Ranking	Krystal Dobbins			Ranking	Otniel Rodriguez			Ranking	Low Aggregate Totals	Ranking
	Qualitative	Quantitative	Subtotal		Qualitative	Quantitative	Subtotal		Qualitative	Quantitative	Subtotal		Qualitative	Quantitative	Subtotal			
Capital City Consulting, L.L.C.	85	0	85	1	95	0	95	1	85	0	85	1	90	0	90	1	4	1
Sun City Strategies, LLC	80	0	80	2	81	0	81	2	80	0	80	2	80	0	80	2	8	2

Quantitative Points		
Proposer	Veteran's Points	Total Quantitative (Veteran's)
Capital City Consulting, L.L.C.	5	0
Sun City Strategies, LLC	5	0

Budget Funding Verification

Date: 10/16/2024

Description: State Legislative Services

Department: City Manager's Office

Account: 011-0310-000312-10-400-579-00-00-00-

Budget Line: 20 and 80

Total Funding Available: \$161,255

Central Budget Entry		Search Projection Accounts...	
Change Projection	Add Detail	Copy Detail	Delete Detail
Mass Delete Details	Attach	Excel Export	E-mail Link
Account Central	Project Master	Project Budget	Budget Reports
Budget Scenarios	Monthly Amounts	Return	

Accounts 31	Details 6																																			
011-0310-000312-10-400-579-00-00-00- Professional Services	<table border="1"> <thead> <tr> <th>Year</th> <th>Period</th> <th>Line</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>2025</td> <td>1</td> <td>20</td> <td>State Lobbyist Agreement</td> <td>107,255.00</td> </tr> <tr> <td>2025</td> <td>1</td> <td>30</td> <td>Lobbytools Annual Subscription</td> <td>5,450.00</td> </tr> <tr> <td>2025</td> <td>1</td> <td>40</td> <td>Federal Lobbyist Agreement ...</td> <td>120,000.00</td> </tr> <tr> <td>2025</td> <td>1</td> <td>60</td> <td>Miami-Dade County League of...</td> <td>720.00</td> </tr> <tr> <td>2025</td> <td>1</td> <td>70</td> <td>Professional Services Agreements</td> <td>19,575.00</td> </tr> <tr> <td>2025</td> <td>1</td> <td>80</td> <td>FY 2025 Enhancement (Recurr...</td> <td>54,000.00</td> </tr> </tbody> </table>	Year	Period	Line	Description	Amount	2025	1	20	State Lobbyist Agreement	107,255.00	2025	1	30	Lobbytools Annual Subscription	5,450.00	2025	1	40	Federal Lobbyist Agreement ...	120,000.00	2025	1	60	Miami-Dade County League of...	720.00	2025	1	70	Professional Services Agreements	19,575.00	2025	1	80	FY 2025 Enhancement (Recurr...	54,000.00
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011-0310-000321-10-400-579-00-00-00- Postage and Shipping																																				
011-0310-000323-10-400-579-00-00-00- Rent-Building & Equipment																																				
011-0310-000324-10-400-579-00-00-00- Printing																																				

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER PURSUANT TO REQUEST FOR QUALIFICATIONS NO. 2024-413-WG, STATE LEGISLATIVE CONSULTING SERVICES; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH CAPITAL CITY CONSULTING, LLC, THE TOP-RANKED PROPOSER; FURTHER, IF THE ADMINISTRATION IS NOT SUCCESSFUL, IN NEGOTIATING AN AGREEMENT WITH CAPITAL CITY CONSULTING, LLC, AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH SUN CITY STRATEGIES, LLC THE SECOND-RANKED PROPOSER; AND FURTHER, AUTHORIZING THE CITY MANAGER AND THE CITY CLERK TO EXECUTE A FINAL AGREEMENT UPON SUCCESSFUL NEGOTIATIONS BY THE ADMINISTRATION.

WHEREAS, on June 26, 2024, the Mayor and City Commission approved to issue an RFQ for State Legislative Consulting Services; and

WHEREAS, on June 28, 2024, RFQ 2024-413-WG was issued; and

WHEREAS, on August 16, 2024, the City received proposals from the following firms:

Capital City Consulting, LLC
Sun City Strategies, LLC; and

WHEREAS, on September 16, 2024, the Evaluation Committee comprised of Christina Baguer, Chief of Staff, Office of the City Manager, Veronica Coley, Chief of Staff, Office of the Mayor and Commission, Krystal Dobbins, Grants Management Division Director, Finance Department, and Otniel Rodriguez, Assistant Director, Transportation, and Mobility Department, convened to consider the responsive proposals received; and

WHEREAS, the Committee was provided an overview of the project, information relative to the City's Cone of Silence Ordinance, the Government Sunshine Law, general information on the scope of services and a copy of each proposal; and

WHEREAS, the Committee was instructed to score and rank each proposal pursuant to the evaluation criteria established in the RFQ; and

WHEREAS, the evaluation process resulted in the proposers being ranked by the Evaluation Committee in the following order:

- 1st Ranked - Capital City Consulting, LLC
- 2nd Ranked - Sun City Strategies, LLC

NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission approve the Resolution, the Administration to enter into negotiations with Capital City Consulting, LLC, the top-ranked proposer; further, if the Administration is not successful, in negotiating an agreement with Capital City Consulting, LLC, authorize the Administration to enter into negotiations with Sun City Strategies, LLC the second-ranked proposer; and further, authorize the City Manager and the City Clerk to execute a final Agreement upon successful negotiations by the Administration.

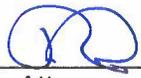
PASSED AND ADOPTED this _____ day of _____ 2024.

ATTEST:

RAFAEL E. GRANADO, CITY CLERK

STEVEN MEINER, MAYOR

APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION



City Attorney *SH* Date 10/21/2024