

R7 E A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACTING IN ITS CAPACITY AS THE GOVERNING BODY OF THE ALLISON ISLAND SECURITY GUARD SPECIAL TAXING DISTRICT, ADOPTING THE OPERATING BUDGET FOR THE ALLISON ISLAND SECURITY GUARD SPECIAL TAXING DISTRICT FOR FISCAL YEAR 2025.

Applicable Area:

# MIAMI BEACH

## COMMISSION MEMORANDUM

TO: Honorable Mayor and Members of the City Commission

FROM: Eric Carpenter, City Manager

DATE: September 11, 2024

TITLE: A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACTING IN ITS CAPACITY AS THE GOVERNING BODY OF THE ALLISON ISLAND SECURITY GUARD SPECIAL TAXING DISTRICT, ADOPTING THE OPERATING BUDGET FOR THE ALLISON ISLAND SECURITY GUARD SPECIAL TAXING DISTRICT FOR FISCAL YEAR 2025.

### **RECOMMENDATION**

Adopt the Resolution which establishes the operating budget for the Allison Island Security Guard Special Taxing District ("District") for Fiscal Year (FY) 2025 in the amount of \$676,000, subject to adoption of the non-ad valorem assessment roll of \$14,857.14, per Residential Unit, to fund the continued operation and maintenance of the guardhouse gates, and security guard services in the District, including but not limited to the making of building, infrastructure, and security-related improvements, as authorized by Section 197.3632, Florida Statutes.

### **BACKGROUND/HISTORY**

In 1989, the Mayor and City Commission and the Miami-Dade County Board of County Commissioners approved the creation of a Special Taxing District pursuant to City Resolution No. 89-19604 and County Ordinance No. 89-125 to provide twenty-four (24) hour security guard services to Allison Island.

Pursuant to a Miami-Dade County Charter Amendment approved by the electorate on November 8, 2016, County Ordinance No. 16-14 was given effect which created a new Section 18-3.1 in the Miami-Dade County Code. This new County Code section provides, in part, that by joint resolutions of the Board of County Commissioners and the governing body of a municipality, the governing body of a municipality may be designated as the governing body of an existing Special Taxing District located entirely within the boundaries of such municipality, subject to a majority vote of the qualified electors residing in the Special Taxing District at an election called by and conducted as provided by the Board of County Commissioners and with the County Tax Collector and Property Appraiser would be needed to effectuate a transfer of control.

On December 17, 2019, the voters approved the transfer of control of the Special Taxing District to the City. As a result of this vote, and pursuant to the terms of the Transfer Agreement between the County and the City, the City became the governing body of the Special Taxing District pursuant to Section 102.168 of the Florida Statutes.

As such, the City of Miami Beach intends to use the uniform method for collecting non-ad valorem assessments to fund the continued operation and maintenance of the guardhouse gates, and security guard services in the District, including but not limited to the making of building, infrastructure, and security-related improvements, as authorized by Section 197.3632, Florida Statutes, because this method will allow such special assessments to be collected annually.

## **ANALYSIS**

The non-ad valorem assessment roll and operating budget for this District must be adopted in accordance with Florida Statutes. This procedure requires that this Resolution be considered immediately after the non-ad valorem assessment roll for the District has been adopted (see accompanying Allison Island Non-Ad Valorem Assessment Roll agenda item for details).

## **PROPOSED BUDGET**

The proposed FY 2025 budget summarized below for the Allison Island Security Guard Special Taxing District is \$676,000 and reflects the funding necessary to provide security services, as well as improvements to the security guardhouse for the upcoming fiscal year, as requested by the District. This represents a \$352,000 increase from the adopted FY 2024 budget of \$324,000 for the District, primarily due to the one-time funding in the amount of \$330,000 proposed for the renovation of the guardhouse that was requested by the District for FY 2025.

<b>Expenditures in FY 2025 Budget</b>	<b>\$</b>
Guardhouse Renovation Project (One-Time)	330,000
Contracted Security Services and General Liability Insurance for District	294,000
Contingencies (based on budgeted collection allowance)	20,000
City of Miami Beach Internal Service Charges and Fees	16,000
Guardhouse Repairs and Preventive Maintenance	9,300
Guardhouse Utilities (Water, Sewer, Storm Water, Electricity, etc.)	4,200
Guardhouse Janitorial Services	1,500
Advertising and Mailing Services for Required Notice of Public Hearing	1,000
<b>Total</b>	<b>\$ 676,000</b>

In order to provide the level of services, as well as one-time funding in the amount of \$330,000 for the renovation of the guardhouse, as requested by the District, an assessment of \$14,857.14, per Residential Unit, is proposed for real property located within the boundaries of the District commencing FY 2025, which will generate approximately \$676,000 and fund the proposed budget for FY 2025. The proposed non-ad valorem assessment for FY 2025 is \$7,736.26 more than the non-ad valorem assessment of \$7,120.88, per Residential Unit, that was adopted for FY 2024.

## **FISCAL IMPACT STATEMENT**

See information provided above.

### **Does this Ordinance require a Business Impact Estimate?**

(FOR ORDINANCES ONLY)

If applicable, the Business Impact Estimate (BIE) was published on .

See BIE at: <https://www.miamibeachfl.gov/city-hall/city-clerk/meeting-notice/>

## **FINANCIAL INFORMATION**

See information provided above.

**CONCLUSION**

The Mayor and City Commission, acting in its capacity as the governing body of the Allison Island Security Guard Special Taxing District, should adopt the Resolution which establishes the operating budget of \$676,000 for the Allison Island Security Guard Special Taxing District for FY 2025.

Attachment A – Allison Island Budget

EC/JDG/TOS/RA

**Applicable Area**

Citywide

**Is this a “Residents Right to Know” item, pursuant to City Code Section 2-17?**

Yes

**Is this item related to a G.O. Bond Project?**

No

**Was this Agenda Item initially requested by a lobbyist which, as defined in Code Sec. 2-481, includes a principal engaged in lobbying?** No

If so, specify the name of lobbyist(s) and principal(s):

**Department**

Management and Budget

**Sponsor(s)**

**Co-sponsor(s)**

**Condensed Title**

Adopt Oper Budget, Allison Island Security Guard Spec Taxing Dist. OMB

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACTING IN ITS CAPACITY AS THE GOVERNING BODY OF THE ALLISON ISLAND SECURITY GUARD SPECIAL TAXING DISTRICT, ADOPTING THE OPERATING BUDGET FOR THE ALLISON ISLAND SECURITY GUARD SPECIAL TAXING DISTRICT FOR FISCAL YEAR 2025.**

**WHEREAS**, the Mayor and City Commission of the City of Miami Beach ("City") and Miami-Dade County Board of County Commissioners ("County") approved the creation of the Allison Island Security Guard Special Taxing District ("District") pursuant to City Resolution No. 89-19604 and County Ordinance No. 89-125, in order to provide twenty-four (24) hour security guard services to Allison Island; and

**WHEREAS**, the District is located entirely within the City, and Section 18-3.1 of the Code of Miami-Dade County provides that for a special taxing district located entirely within municipal boundaries, the County may designate the governing body of the municipality as the governing body of the special taxing district, subject to a majority vote of the qualified electors residing in the District; and

**WHEREAS**, a special election was conducted within the District on December 17, 2019, which resulted in the approval of the transfer of control of the District from the County to the City by a majority vote of the qualified electors residing in the District; and

**WHEREAS**, on February 12, 2020, the Mayor and City Commission adopted Resolution No. 2020-31176, expressing the City's intent to use the uniform method for collecting non-ad valorem assessments to be levied within the District to fund the continued operation and maintenance of the guardhouse gates, and security guard services in the District, including but not limited to the making of building, infrastructure, and security-related improvements, as authorized by Section 197.3632, Florida Statutes; and

**WHEREAS**, for the purpose of providing security services, as well as funding the renovation of the security guardhouse that was requested by the District, the attached budget has been developed to fund projected Fiscal Year (FY) 2025 operating expenditures.

**NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH**, that the Mayor and City Commission, acting in its capacity as the governing body of the Allison Island Security Guard Special Taxing District, hereby adopt the FY 2025 operating budget for the Allison Island Security Guard Special Taxing District, as summarized below:

Revenues

Non-Ad Valorem Assessments	\$ 676,000
<b>Total</b>	<b>\$ 676,000</b>

Expenditures

Guardhouse Renovation Project (One-Time)	\$330,000
Contracted Security Services and General Liability Insurance for District	294,000
Contingencies (based on budgeted collection allowance)	20,000
City of Miami Beach Internal Service Charges and Fees	16,000
Guardhouse Repairs and Preventive Maintenance	9,300
Guardhouse Utilities (Water, Sewer, Storm Water, Electricity, etc.)	4,200
Guardhouse Janitorial Services	1,500
Advertising and Mailing Services for Required Notice of Public Hearing	1,000
<b>Total</b>	<b>\$ 676,000</b>

**PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Steven Meiner, Mayor

\_\_\_\_\_  
Rafael E. Granado, City Clerk

APPROVED AS TO  
FORM & LANGUAGE  
& FOR EXECUTION

  
\_\_\_\_\_  
City Attorney

01/22/2024  
\_\_\_\_\_  
Date

# ATTACHMENT A

<b>FY 2025 Allison Island Special Taxing District Budget</b>							
	FY 2021 Actuals (CITY OF MIAMI BEACH)	FY 2022 Actuals (CITY OF MIAMI BEACH)	FY 2023 Actuals (CITY OF MIAMI BEACH)	FY 2024 Adopted Budget (CITY OF MIAMI BEACH)	FY 2025 Proposed Budget (CITY OF MIAMI BEACH)	\$ Variance FY 2025 Proposed vs FY 2024 Adopted	% Variance FY 2025 Proposed vs FY 2024 Adopted
<b>REVENUES</b>							
Special Assessments	\$ 216,055	\$ 211,561	\$ 216,042	\$ 314,000	\$ 650,000	\$ 336,000	107.0%
Special Assessments Collection Allowance	-	-	-	5,000	13,000	8,000	160.0%
Special Assessments Miami-Dade County Collection Allowance	-	-	-	5,000	13,000	8,000	160.0%
Fund Balance/Retained Earnings	-	-	-	-	-	-	0.0%
Interest/Other	38,577	138	1,571	-	-	-	0.0%
<b>Total</b>	<b>\$ 254,632</b>	<b>\$ 211,699</b>	<b>\$ 217,614</b>	<b>\$ 324,000</b>	<b>\$ 676,000</b>	<b>\$ 352,000</b>	<b>108.6%</b>
<b>EXPENDITURES</b>							
Utilities (Electricity, Telephone, Sewer, Storm Water, Water) <sup>(1)</sup>	\$ 2,441	\$ 3,235	\$ 3,566	\$ 4,100	\$ 4,200	\$ 100	2.4%
Janitorial Services <sup>(2)</sup>	490	1,194	1,217	1,400	1,500	100	7.1%
Repairs & Maintenance <sup>(3)</sup>	1,065	7,014	28,067	12,800	9,300	(3,500)	-27.3%
Security Guard Services <sup>(4)</sup>	182,328	184,123	188,318	275,000	289,000	14,000	5.1%
General Liability Insurance for Special Taxing District Operations	-	-	-	-	5,000	5,000	100.0%
Guardhouse Renovation Project	-	-	-	-	330,000	330,000	100.0%
Advertising <sup>(5)</sup>	-	840	390	1,200	1,000	(200)	-16.7%
Contingencies (based on collections allowance)	-	-	-	5,000	20,000	15,000	300.0%
Facilities Management and Other City Services Charges <sup>(6)</sup>	27,100	20,200	20,000	23,500	15,000	(8,500)	-36.2%
OIG Internal Service Charges <sup>(7)</sup>	-	1,000	1,000	1,000	1,000	-	0.0%
Reimbursement for Prior Year Advertising Costs for Public Hearing	-	1,081	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 213,424</b>	<b>\$ 218,686</b>	<b>\$ 242,559</b>	<b>\$ 324,000</b>	<b>\$ 676,000</b>	<b>\$ 352,000</b>	<b>108.6%</b>
<b>Surplus / (Shortfall)</b>	<b>\$ 41,208</b>	<b>\$ (6,987)</b>	<b>\$ (24,945)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Number of Units (per Miami-Dade County Property Appraiser) <sup>(8)</sup></b>	46.00	47.00	49.00	45.50	45.50	-	0.0%
<b>\$ Assessment Rate/Unit</b>	\$ 4,804.35	\$ 4,595.74	\$ 4,409.03	\$ 7,120.88	\$ 14,857.14	\$ 7,736.26	108.6%

**Footnotes:**

<sup>(1)</sup> Utility costs based on the following: Electricity - Based on FY 2023 actuals; Telephone - Based on average monthly invoices; Storm Water - Based on average monthly invoices; and Water and Sewer - Based on average monthly invoices.

<sup>(2)</sup> FY 2025 janitorial services based on department's request, which is consistent with the current year trend.

<sup>(3)</sup> FY 2025 repairs and maintenance budget based on department's request, which is consistent with prior and current year trends.

<sup>(4)</sup> FY 2025 security guard cost based on HOA's request of \$275,000 for security guard services in FY 2024 with a 5% increase being applied in anticipation of the CPI increase for the HOA's current vendor.

<sup>(5)</sup> Advertising budget based on prior year trends required for the advertising of the public hearing to adopt annual assessment roll.

<sup>(6)</sup> Includes approximately 12.25% of the split-funded Administrative Officer position and indirect costs associated with the operations of the Special Taxing District based on an updated Full Cost Allocation Study completed by a third-party consultant. This includes a 2.0% merit, 0% COLA, and a 10% increase over the FY 2024 projection for Health and Life Insurance, as well as proportionate share of pension costs for portion of full-time Administrative Officer position funded by City's four Taxing Districts.

<sup>(7)</sup> Based on the Office of the Inspector General's FY 2025 budget and internal services allocations for FY 2025.

<sup>(8)</sup> FY 2025 units based on Non-Ad Valorem Assessment roll provided by the Miami Dade Property Appraiser as of June 1, 2024.