

MIAMI BEACH

COMMISSION MEMORANDUM

TO: Honorable Mayor and Members of the City Commission

FROM: Eric Carpenter, City Manager

DATE: October 30, 2024

TITLE: A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, APPROVING, PURSUANT TO SECTION 2-366(C)(2) OF THE CITY CODE FOR EXEMPT PROFESSIONAL SERVICES IN ACCORDANCE WITH FLORIDA STATUTE 287.057, THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY AND THE SUNDARI FOUNDATION, INC. OBA LOTUS HOUSE SHELTER FOR EMERGENCY SHELTER BED SERVICES, IN AN AMOUNT NOT TO EXCEED \$125,000 WITH A ONE (1) YEAR RENEWAL PERIOD AT THE CITY'S OPTION; AND FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT.

RECOMMENDATION

The Administration recommends approving the Resolution to authorize pursuant to Section 2-366(c)(2) of the City code for exempt professional services in accordance with Florida Statute 287.057, the Professional Services Agreement between the City of Miami Beach and Sundari Foundation, Inc. dba Lotus House Shelter for emergency shelter bed services at the rate of \$42.50 per bed, per day for a term of one (1) year, in an amount not to exceed \$125,000 with a one (1) year renewal period at the City's option, and further authorizing the City Manager to execute the Agreement.

BACKGROUND/HISTORY

The Lotus House specializes in evidence-based trauma counseling and resolution, health and wellness programming, and education advancement for women and children.

On April 8, 2022, to further address the needs of the women and children in our community, the City executed an agreement with the Lotus House for four (4) emergency shelter beds at the rate of \$42.50 per bed, per day, in an amount not to exceed \$49,410.00.

October 6, 2022, Amendment No. 1 was executed to extend the Agreement's term to December 31, 2022, to ensure continuity of service while awaiting Mayor and City Commission (City Commission) approval for a renewal term that would surpass the City Manager's purchasing authority limit of \$100,000 as specified in the City's code.

On December 14, 2022, the City Commission adopted Resolution No. 2022-32429, approving Amendment No. 2 to the Agreement, authorizing the renewal term for a period of nine (9) months, from January 1, 2023, to September 30, 2023, and increasing the contract amount from \$49,410.00 to an amount not to exceed \$119,025.00.

The City continued its partnership with the Lotus House and further executed the FY 2024 Agreement on October 10, 2023, for the provision of six (6) emergency shelter beds at the rate of \$42.50 per bed, per day, in an amount not to exceed \$93,330.00. Following further negotiations with Lotus House, the FY 2024 Agreement was amended on August 23, 2024, to increase the

total amount of shelter beds from six (6) to eight (8) at the existing rate of \$42.50 per bed, per day, and to increase the not-to-exceed amount to \$98,515.00 until the Agreement's expiration on September 30, 2024.

On September 26, 2024, the City Commission adopted Resolution No. 2024-33294, adopting the Final Budgets for the General Funds for FY 2025. At the time of budget preparation, the City's Agreement with the Lotus House included six (6) emergency shelter beds at the rate of \$42.50 per bed, per day, hence the allocation of \$93,075.00 in the FY 2025 budget for six (6) beds. The City has since amended the Agreement to include eight (8) emergency shelter beds and the Administration has identified additional funds within the approved FY 2025 budget to cover the difference in cost of \$31,925.00. No additional enhancements will be requested or required for the term of the Agreement.

Per Florida Statute 287.057, section (f)(8), family placement services are not subject to competitive solicitation requirements. The Administration has considered the ability of the vendor, past performance, willingness to meet time requirements, and price, as outlined in the statute, and recommends the renewal of the service agreement.

ANALYSIS

Since the execution of the original agreement, Lotus House has consistently provided shelter beds and specialized care with wrap-around services to women and children that experience homelessness in Miami Beach. The Administration drafted the FY 2025 agreement to include eight (8) shelter beds to address and reduce homelessness amongst women and children in Miami Beach at the rate of \$42.50 per bed, per day, in an amount not to exceed \$125,000. Service deliverables will include Case Management services with an emphasis on obtaining stability, entitlements, and housing.

Service	Unit of Service	Description of Service
Emergency Housing	8 shelter beds per day, with additional beds if requested and available	Attendance Roster
Meals	3 meals per day/ per client placed	Attendance Roster
Bed Roster Report	1 Report Daily	Attendance Roster

The Administration is seeking City Commission's approval of the FY 2025 Professional Services Agreement with Lotus House for the provision of eight (8) shelter beds at the rate of \$42.50 per bed, per day, from October 1, 2024 to September 30, 2025, in an amount not to exceed \$125,000 with a one (1) year renewal period at the City's option.

SUPPORTING SURVEY DATA

According to the 2023 Miami Beach Community Survey, 29 percent of survey responders cited efforts to address homelessness as one of the major categories of City services most important for the City to provide. Additionally, the Mayor and City Commission identified the need to address

homelessness by continuously evolving and innovating services to help those wishing to end their personal homelessness as a key management objective in the City's 2019 Strategic Plan Through the Lens of Resilience.

FISCAL IMPACT STATEMENT

\$125,000

Does this Ordinance require a Business Impact Estimate?

(FOR ORDINANCES ONLY)

If applicable, the Business Impact Estimate (BIE) was published on:

See BIE at: <https://www.miamibeachfl.gov/city-hall/city-clerk/meeting-notice/>

FINANCIAL INFORMATION

011-0560-000349-23-405-575-00-00-00-

CONCLUSION

The Administration recommends approving the execution of the Professional Services Agreement pursuant to Section 2-366(c)(2) of the City code for exempt professional services in accordance with Florida Statute 287.057, with the Sundari Foundation, Inc. Dba Lotus House Shelter in an amount not to exceed \$125,000, with a one (1) year renewal period at the City's option and authorizing the City Manager to execute the Agreement.

Applicable Area

Citywide

Is this a "Residents Right to Know" item, pursuant to City Code Section 2-17?

No

Is this item related to a G.O. Bond Project?

No

Was this Agenda Item initially requested by a lobbyist which, as defined in Code Sec. 2-481, includes a principal engaged in lobbying? No

If so, specify the name of lobbyist(s) and principal(s):

Department

Housing and Community Services

Sponsor(s)

Commissioner Alex Fernandez

Co-sponsor(s)

Condensed Title

Approve PSA w/ Lotus House Shelter, Emergency Shelter Bed Services. (Fernandez) HCS