

MIAMI BEACH

COMMITTEE MEMORANDUM

TO: Finance and Economic Resiliency Committee Members

FROM: Eric Carpenter, City Manager

DATE: May 7, 2025

TITLE: DISCUSS SENIOR MEAL SITE PROGRAMMING AT SOUTH SHORE COMMUNITY CENTER.

RECOMMENDATION

The Administration seeks to provide the Committee with an update of the senior congregate meal site's reinstatement at the South Shore Community Center.

BACKGROUND/HISTORY

On June 26, 2024, the Mayor and City Commission ("Commission") heard item R7 G in conjunction with items R7 F and R7 H. Commissioner Rosen Gonzalez asked to defer the discussion of item R7 G to the September 11, 2024, Commission meeting for additional consideration.

On September 11, 2024, the Commission approved Resolution No. 2024-33271, directing the City Administration to develop a plan for re-opening the senior meal site program at the South Shore Community Center, located at 833 6th street, and to provide an update to the Commission at the October 30, 2024, meeting. Additionally, Item C4K issued a referral to the Finance and Economic Resiliency Committee (FERC) to discuss programming at the South Shore Community Center.

On September 13, 2024, a Sunshine meeting was held at the South Shore Community Center to conduct a walk-through of the facility, in an effort to explore possible programming.

On September 16, 2024, the Commission discussed a one-time expenditure enhancement for FY 25 in the amount of \$175,000, to reinstate the Senior Meal Site programming at the South Shore Community Center.

On October 30, 2024, the Commission discussed item R9Z and directed the Administration to develop a plan for reopening the senior meal site program at the South Shore Community Center. The Administration was instructed to issue a solicitation for vendors to provide a cost analysis and service plan for the Commission's approval. The Administration was also directed to provide an update to FERC on November 8, but the item was deferred.

On February 3, 2025, the Commission approved the issuance of ITN 2025-088-ND, and on February 5, 2025, the Procurement Department issued the solicitation with a submission deadline of March 14, 2025. Additionally, the Commission approved Resolution No. 2025-33481, reaffirming the City's commitment to re-open the senior lunchroom by May 1, 2025.

ANALYSIS

The Administration issued Invitation to Negotiate (ITN) 2025-088-ND to solicit proposals from experienced vendors to provide congregate meal services and recreational programming for up to 50 seniors at the South Shore Community Center by May 2025. The ITN required vendors to submit a comprehensive plan that outlined service delivery, maximize the City's budget allocation, serve the greatest number of seniors possible, and identify potential funding sources to sustain the program beyond its initial year.

On April 23, 2025, the Administration presented a recommendation to the Commission and sought approval to negotiate with the selected vendor. Following Commission approval, the Administration will proceed with contract negotiations to begin services as soon as possible.

Concurrently, the existing ground floor office space—currently occupied in part by the Miami-Dade County Community Action Agency and Human Services Community Resource Center—will be reconfigured to accommodate the senior congregate meal program. The reconfiguration will involve adjustments to office layouts and shared areas to ensure that services provided by the Community Resource Center can continue without interruption alongside the new program.

Renovations must be completed before the congregate meal program can launch, and the total cost of these improvements is still under review. Facilities and Fleet staff are coordinating closely with the tenant to manage changes and minimize disruption. This transformation is essential to convert the existing administrative space into a welcoming and functional environment that supports both meal service and recreational activities for seniors.

Once complete, the reconfigured space will not only offer low-income residents greater access to supportive services, but it will benefit seniors with nutritious meals, social engagement opportunities, all in one centralized, accessible location. This initiative represents a meaningful investment in the health, well-being, and quality of life for some of the community's most vulnerable residents.

FISCAL IMPACT STATEMENT

\$175,000

Does this Ordinance require a Business Impact Estimate?
(FOR ORDINANCES ONLY)

The Business Impact Estimate (BIE) was published on .
See BIE at: <https://www.miamibeachfl.gov/city-hall/city-clerk/meeting-notice/>

FINANCIAL INFORMATION

\$175,000
011-0320-000349-23-405-542-00-00-00

CONCLUSION

The Administration seeks to provide the Committee with an update of the senior congregate meal site's reinstatement at the South Shore Community Center.

Applicable Area

South Beach

**Is this a “Residents Right to Know” item,
pursuant to City Code Section 2-17?**

No

**Is this item related to a G.O. Bond
Project?**

No

**Was this Agenda Item initially requested by a lobbyist which, as defined in Code Sec. 2-481,
includes a principal engaged in lobbying?** No

If so, specify the name of lobbyist(s) and principal(s):

Department

Housing and Community Services

Sponsor(s)

Co-sponsor(s)

Condensed Title

DISCUSS SENIOR MEAL SITE PROGRAMMING AT SOUTH SHORE COMMUNITY CENTER.