



COMMISSION MEMORANDUM

TO: Honorable Mayor and Members of the City Commission

FROM: Eric Carpenter, City Manager

DATE: October 30, 2024

TITLE: REQUEST FOR APPROVAL TO AWARD A CONTRACT PURSUANT TO INVITATION TO BID (ITB) 2024-514-ND INDIAN CREEK BIKE LANE PROJECT. (CAPITAL IMPROVEMENT PROJECTS)

RECOMMENDATION

It is recommended that the Mayor and City Commission approve the award of a contract to The Stout Group, LLC, the lowest, responsive, responsible Bidder to Invitation to Bid (ITB) No. 2024-514-ND for the Indian Creek Bike Lane Project and authorize the City Manager and City Clerk to execute a contract.

This solicitation is currently under the cone of silence.

BACKGROUND/HISTORY

The protected bike lane on Indian Creek Drive was identified as a Priority 1 project in the adopted 2016 Transportation Master Plan Project. The City's Transportation and Mobility Department has worked extensively with the Florida Department of Transportation (FDOT) to enhance the proposed bicycle lane along Indian Creek Drive from 25th to 41st Streets. As part of the enhancement, FDOT has approved the use of the Zicla Zipper as the protection device for the bike lane.

The work includes the establishment of a Traffic Control Plan (TCP)/ Maintenance of Traffic (MOT) plan, removal of the existing pavement marking and center lane Raised Pavement Markings (RPMs) to accommodate the bike lane striping, installation of the proposed Zicla Zipper bike lane delineators, striping, signage, and pavement marking.

To engage a contractor to complete the bicycle lane project, ITB 2024-514-ND was released.

ANALYSIS

On August 26, 2024, the ITB was issued. The Procurement Department issued bid notices to approximately 6,184 companies utilizing the City's e-procurement system, with 36 prospective bidders accessing the solicitation. A voluntary site visit and pre-bid conference to provide information to proposers submitting a response was held on September 3, 2024. ITB responses were due and received on September 26, 2024. The City received two (2) bids from the following firms: Edifica LLC, and The Stout Group, LLC. See Attachment A for a tabulation of bids received.

The ITB stated that the lowest responsive and responsible Bidder meeting all ITB terms, conditions, and specifications would be recommended for award. The Procurement Department and Office of Capital Improvement Projects found that the bid submitted by The Stout Group, LLC meets the requirements of the ITB, including:

1. Licensing Requirements: Bidder shall be State of Florida Certified General Contractor OR Miami Dade County Licensed General Contractor to be considered for award.

The Stout Group, LLC is State certified as a General Contractor. The state license number is CGC1507974, expiring on August 31, 2026.

2. Previous Experience of Bidder (Firm or its principal). Bidder or its principal must have been awarded a minimum of two (2) projects within Miami-Dade County or Florida Department of Transportation (FDOT) roadway, with a construction cost of at least \$700,000.00 within the last ten (10) years, one (1) of which must be completed.

The Stout Group, LLC provided two (2) positive and satisfactory references documenting compliance with the minimum experience requirement.

3. Previous Experience of Bidder (Firm) Project Manager. Bidder's Lead Project Manager must have completed one (1) project within Miami-Dade County or Florida Department of Transportation (FDOT) roadway within the last ten (10) years

The Stout Group, LLC submitted proof of the required experience for its personnel.

4. Previous Experience of Bidder (Firm) Superintendent. Bidder's Superintendent must have completed one (1) project within Miami-Dade County or Florida Department of Transportation (FDOT) roadway within the last ten (10) years.

The Stout Group, LLC submitted proof of the required experience for its personnel.

Accordingly, The Stout Group, LLC has been deemed the lowest responsive and responsible Bidder, meeting all ITB terms, conditions, and specifications.

Below is a summary of the firm as articulated in its bid response:

The Stout Group, LLC (The Stout Group) is a Miami-Dade County certified Small Business Enterprise (SBE) that has been in business for twelve years and has provided general contractor services to various South Florida cities, municipalities, highway authorities, and agencies. Previous work includes services for the Florida Department of Transportation, Miami Dade County, and the City of Hollywood and Miami Gardens, among others. In February 2021, the City awarded The Stout Group a contract for routine and emergency services. Under this agreement, The Stout Group has completed the following projects: The Harmonization of 1825 West Avenue ("Blue Building") Project and the rehabilitation of 20-inch north and south water mains along the McArthur Causeway Bridge. To date, the City is satisfied with the services provided by The Stout Group.

FISCAL IMPACT STATEMENT

The bid submitted by The Stout Group, LLC, the lowest responsive and responsible Bidder, was for the grand total bid amount of \$843,000. The contract total with the City's contingency is \$927,300.

The Stout Group, LLC Grand Total:	\$843,000.00
Plus 10% Owner's Contingency:	\$84,300.00
Total:	\$927,300.00

Does this Ordinance require a Business Impact Estimate?
(FOR ORDINANCES ONLY)

If applicable, the Business Impact Estimate (BIE) was published on:
See BIE at: <https://www.miamibeachfl.gov/city-hall/city-clerk/meeting-notices/>

FINANCIAL INFORMATION

106-0820-069357-26-410-530-00-00-00-66122 = \$648,849

Subject to Capital Budget Amendment to be presented at the October 30, 2024, Commission Meeting = \$278,451

CONCLUSION

Based on the foregoing, it is recommended that the Mayor and City Commission of the City of Miami Beach, Florida, approve the award of a contract to The Stout Group, LLC, the lowest responsive and responsible Bidder to ITB No. 2024-514-ND for the Indian Creek Bike Lane Project and authorize the City Manager and City Clerk to execute a contract.

Applicable Area

Middle Beach

Is this a "Residents Right to Know" item, pursuant to City Code Section 2-17?

Yes

Is this item related to a G.O. Bond Project?

No

Was this Agenda Item initially requested by a lobbyist which, as defined in Code Sec. 2-481, includes a principal engaged in lobbying? No

If so, specify the name of lobbyist(s) and principal(s):

Department

Procurement

Sponsor(s)

Co-sponsor(s)

Condensed Title

Award ITB 2024-514-ND, Indian Creek Bike Lane Project. CIP/PR