



**NBCRA MEMORANDUM**

TO: Honorable Chair and Members of the Board of Directors

FROM: Rickelle Williams, Interim Executive Director

DATE: July 24, 2024

TITLE: A RESOLUTION OF THE CHAIRPERSON AND BOARD OF DIRECTORS OF THE NORTH BEACH COMMUNITY REDEVELOPMENT AGENCY (NBCRA), AUTHORIZING THE EXECUTIVE DIRECTOR, OR DESIGNEE, TO SELECT, NEGOTIATE, AWARD, AND REJECT ALL BIDS, CONTRACTS, AGREEMENTS, AND GRANT APPLICATIONS; RENEW EXISTING CONTRACTS WHICH MAY EXPIRE; AND TERMINATE EXISTING CONTRACTS, AS NEEDED, FROM THE LAST NBCRA MEETING ON JULY 24, 2024, UNTIL THE FIRST REGULARLY SCHEDULED MEETING ON SEPTEMBER 11, 2024, OR THEREAFTER, SUBJECT TO RATIFICATION BY THE NBCRA BOARD OF DIRECTORS AT ITS FIRST REGULARLY SCHEDULED MEETING. **JOINT CITY COMMISSION, RDA, AND NBCRA**

**RECOMMENDATION**

It is recommended that the Chairperson and Board of Directors of the North Beach Community Redevelopment Agency (NBCRA) adopt the resolution.

**BACKGROUND/HISTORY**

Prior to the August 2024 recess of the NBCRA, the last NBCRA meeting will occur on July 24, 2024. Following the recess, the first regularly scheduled meeting will occur on September 11, 2024. During the recess period, there may be bids or contracts, in excess of the \$100,000, for goods and services or \$300,000 for construction, which may need to be issued, rejected, awarded, or terminated.

Historically the Executive Director has been authorized, by the NBCRA Board of Directors, to sign, execute, and/or settle contracts, agreements, and grant applications; and/or renew or terminate existing contracts, as needed, during the NBCRA recess period. This authorization is granted from the last NBCRA meeting prior to the recess to the first regularly scheduled NBCRA meeting, subject to ratification by the NBCRA Board of Directors at its first regularly scheduled meeting.

**ANALYSIS**

The requested authorization, to permit the Executive Director to approve, sign, execute, settle new contracts; and permission to renew and/or terminate existing contracts is necessary to ensure that continuity of essential services, programs, and projects for the period during which the NBCRA Board of Directors is in recess.

**FISCAL IMPACT STATEMENT**

Subject to funding availability approved through the NBCRA's budget for specific projects.

**Does this Ordinance require a Business Impact Estimate?**  
(FOR ORDINANCES ONLY)

The Business Impact Estimate (BIE) was published on . See BIE at:  
<https://www.miamibeachfl.gov/city-hall/city-clerk/meeting-notice/>

**FINANCIAL INFORMATION**

N/A

**CONCLUSION**

It is requested that authorization, from the Chairperson and Board of Directors of the North Beach Community Redevelopment Agency, be given to the Executive Director, or designee, to select, negotiate, award, and reject all bids, contracts, agreements, and grant applications; renew existing contracts which may expire; and terminate existing contracts, as needed, from the last NBCRA scheduled meeting on July 24, 2024 until the first regularly scheduled meeting on September 11, 2024, subject to ratification by the NBCRA at its first regularly scheduled meeting.

**Applicable Area**

North Beach

**Is this a "Residents Right to Know" item,  
pursuant to City Code Section 2-17?**

No

**Is this item related to a G.O. Bond  
Project?**

No

**Was this Agenda Item initially requested by a lobbyist which, as defined in Code Sec. 2-481,  
includes a principal engaged in lobbying?** No

If so, specify the name of lobbyist(s) and principal(s):

**Department**

Procurement

**Sponsor(s)**

**Co-sponsor(s)**

**Condensed Title**

Grant NBCRA Executive Director Authorization During NBCRA Board of Directors Recess.  
ED/PR