

MIAMI BEACH

COMMISSION MEMORANDUM

TO: Honorable Mayor and Members of the City Commission

FROM: Rickelle Williams, Interim City Manager

DATE: July 24, 2024

TITLE: A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA AUTHORIZING THE PURCHASE OF CISCO WEBEX CALLING LICENSING FROM CDW GOVERNMENT LLC (CDW), PURSUANT TO CITY CONTRACT 2021-060-DF, FOR AN AMOUNT NOT TO EXCEED 373,909.90.

RECOMMENDATION

The Administration recommends that the Mayor and City Commission approve the purchase of WebEx calling licensing from CDW, pursuant to ITB 2021-060-DF Pre-qualification Pool for Cisco Networking Equipment.

BACKGROUND/HISTORY

The City has, since 2000, standardized on Cisco technology solutions. A standardized platform reduces operational costs and allows for a streamlined deployment process, minimal parts inventory, and more specialized training. In maintaining one management system and one line of products for wired and wireless networks, the City of Miami Beach can continue ensuring serviceability and continuity of operations.

The City's Information Technology Department utilizes various Cisco Networking Equipment ("Cisco") products in its IT infrastructure system. To expedite the purchase of these items when needed, the city requested applications from authorized resellers who wish to participate in a pre-qualification pool that will be used to solicit future Cisco product purchases. Interested vendors were invited to apply indicating their intent to become prequalified.

On December 8, 2021, the Mayor and City Commission adopted Resolution No. 2021-31938, accepting the recommendation of the City Manager pursuant to Invitation to Bid (ITB) 2021- 060-DF to establish a pool of prequalified suppliers to be used to solicit future Cisco product purchases. Additionally, the Resolution required that any purchases in an amount greater than \$100,000 be subject to prior approval of the City Commission.

On December 27, 2023, the city purchased 200 Webex Calling Licenses to provide more flexible calling options and enable mobile services for staff. Webex Calling is a cloud-based phone system, with centralized administration, security, and reliability. This initiative was introduced on a small scale as a pilot and IT has determined that Webex calling would enhance our workforce's ability to collaborate within our organization and with our citizens.

ANALYSIS

IT has determined that an additional 1000 Webex Calling licenses is needed to move forward with the city-wide implementation of Webex calling and improve accessibility for city staff for residents and businesses. As such, on July 8, 2024, the IT Department issued ITQ No. 2024-0640-046 to the six (6) prequalified vendors listed in the city's prequalified pool of vendors. Only one quote

was received from CDW Government LLC in the amount of \$373,909.90 for a two (2) year combined annual commitment. The two-year commitment allows the city to access deeper discounts for a reduced yearly rate. CDW Government LLC has complied with the requirements and specifications of the ITQ and, therefore, is recommended for award of this task order.

Since the City had previously purchased 200 licenses on a three-year licensing commitment in 2021, IT negotiated with CDW where the vendor will provide a credit off the previous 200 licensing order totaling eight (8) months of unused services in the sum of \$78,732.93. CDW will then rebill the new/modified subscription at a 12-month rate. This would create a new annual billing date in July of 2024 and 2025. This new purchase will require the payment of a complete year of services in the total amount of \$226,231.20. During the last year, the last bill of \$147,678.70 will be co-termed to February 2026 at a prorated amount (~8 months).

FISCAL IMPACT STATEMENT

This new purchase will require the payment of a complete year of services in the total amount of \$226,231.20

Does this Ordinance require a Business Impact Estimate? (FOR ORDINANCES ONLY)

The Business Impact Estimate (BIE) was published on . See BIE at:
<https://www.miamibeachfl.gov/city-hall/city-clerk/meeting-notice/>

FINANCIAL INFORMATION

Click or tap here to enter text.

CONCLUSION

Based on the foregoing, it is the recommendation of the Interim City Manager that the Mayor and City Commission of the City of Miami Beach, approve the purchase of Cisco Webex Calling Licensing from CDW Government LLC, pursuant to ITB 2021-060-DF.

Applicable Area

Citywide

Is this a "Residents Right to Know" item, pursuant to City Code Section 2-17?

No

Is this item related to a G.O. Bond Project?

No

Was this Agenda Item initially requested by a lobbyist which, as defined in Code Sec. 2-481, includes a principal engaged in lobbying? No

If so, specify the name of lobbyist(s) and principal(s):

Department

Information Technology

Sponsor(s)

Co-sponsor(s)

Condensed Title

Approve Routine Purchase of Cisco Hardware. IT