

# MIAMI BEACH

## COMMISSION MEMORANDUM

TO: Honorable Mayor and Members of the City Commission

FROM: City Clerk Rafael E. Granado

DATE: November 20, 2024

TITLE: A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, SETTING THE DATES FOR THE YEAR 2025 CITY COMMISSION, MIAMI BEACH REDEVELOPMENT AGENCY (MBRDA), AND NORTH BEACH COMMUNITY REDEVELOPMENT AGENCY (NBCRA) MEETINGS.

### **RECOMMENDATION**

Adopt the Resolution.

### **BACKGROUND/HISTORY**

Pursuant to Section 2.04 of the Miami Beach City Charter, the City Commission shall meet at such times as may be prescribed by ordinance or resolution.

The City Clerk recommends that when preparing the City Commission meeting calendar, the City Commission take into consideration the following events: U.S. Conference of Mayors; Art Basel; August recess; September to set the tentative/final millage and budget approval; November/December for election/runoff election meetings (if it is an election year); Spring and Winter school breaks; Federal Holidays (Attachment A); and Religious Holidays (Attachment B and C).

Pursuant to Ordinance 2022-4541, the presentation of proclamations, awards, certificates, and all other recognitions made by the Mayor and City Commissioners shall only occur at separate regularly scheduled meetings of the City Commission specifically dedicated for these purposes, which presentations and awards meetings shall be scheduled to take place every other month to the extent possible, or on such other dates as the City Commission may determine at its discretion, provided that at least six (6) presentations and awards meetings are scheduled each year. No other business may be conducted at Presentations and Awards meetings.

The City Clerk suggests that when scheduling the 2025 City Commission, Miami Beach Redevelopment Agency (MBRDA), and North Beach Community Redevelopment Agency (NBCRA) meeting dates, the City Commission accomplish four goals: 1) schedule, when possible, one City Commission meeting a month; 2) schedule, if possible six separate Presentations and Awards/Commission meetings per year (six are being proposed); and 3) not schedule Commission meetings during August, while the City Commission is in recess.

The General Election is scheduled for November 4, 2024, with the City Commission's acceptance of the results anticipated on November 10, 2024. If a Run-Off Election becomes necessary, in accordance with the newly adopted amendment to the City Charter, it will be held on December 9, 2024, with the Commission's acceptance of the Run-Off results expected on December 15, 2024. Pursuant to Section 38-4(b) of the City Code, if a Run-Off Election is required, any Commission meetings occurring between the General Election and the final acceptance of the Run-Off election results shall be limited to accepting the returns of the General Election and addressing emergency matters, as permitted by Florida law and Section 2.05 of the City Charter.

Accordingly, we request guidance from the Commission on scheduling a meeting after December 15, 2024, to consider items from the Administration and any member of the Commission whose term currently extends beyond 2024.

### **ANALYSIS**

It is recommended that the City Commission meetings be set as follows:

#### **Commission Meetings Start at 8:30 a.m.**

January 29 (Wednesday)

February 26 (Wednesday)

March 19 (Wednesday)

April 23 (Wednesday)

May 21 (Wednesday)

June 25 (Wednesday)

July 23 (Wednesday)

August - City Commission in recess

September 10 (Wednesday)

2nd Budget Meeting - TBA

October 29 (Wednesday)

November 10\* (Monday) - Start time TBD

December 15\* (Monday) - Start time TBD

December Commission Meeting - TBD

\*Election Related Meetings

#### **Presentations and Awards Meetings Start at 5:00 p.m.**

February 19 (Wednesday)

April 9 (Wednesday)

May 28 (Wednesday)

June 18 (Wednesday)

July 9 (Wednesday)

October 22 (Wednesday)

### **FISCAL IMPACT STATEMENT**

N/A

### **Does this Ordinance require a Business Impact Estimate?** (FOR ORDINANCES ONLY)

If applicable, the Business Impact Estimate (BIE) was published on:  
See BIE at: <https://www.miamibeachfl.gov/city-hall/city-clerk/meeting-notice/>

### **FINANCIAL INFORMATION**

N/A

**CONCLUSION**

The City Clerk recommends that the Mayor and City Commission approve the City Commission, MBRDA, and NBCRA meeting dates and the Presentations & Awards meeting dates for 2025.

Additionally, the Commission’s guidance is requested on whether to schedule an additional meeting after December 15, 2024, to address items from the Administration and any Members of the City Commission whose current term extends beyond 2024.

**Applicable Area**

Citywide

**Is this a “Residents Right to Know” item, pursuant to City Code Section 2-17?**

No

**Is this item related to a G.O. Bond Project?**

No

**Was this Agenda Item initially requested by a lobbyist which, as defined in Code Sec. 2-481, includes a principal engaged in lobbying?** No

If so, specify the name of lobbyist(s) and principal(s):

**Department**

City Clerk

**Sponsor(s)**

**Co-sponsor(s)**

**Condensed Title**

Set Dates for the 2025 City Commission, MBRDA, and NBCRA Meetings. CC