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## **VIA ELECTRONIC SUBMITTAL**

September 8, 2024

Re: **ZBA24-0166** - 5473 North Bay Road  
Narrative Responses to Staff Comments

Please allow this to serve as the narrative responses relating to land use board application no. ZBA24-0166.

### **Planning Department Review:**

1. Include the cost of estimate under a separate cover or in the letter of intent.

**Response: Addressed. Cost estimate added to the letter of intent.**

2. Provide photos of the existing structure.

**Response: Addressed. Please see Property Photos 0-04 as part of the architectural plans.**

3. Provide neighborhood context photos; especially of adjacent sites.

**Response: Addressed. Please see Context Photos 0-01, 0-02, 0-03 as part of the architectural plans.**

4. Provide a Variance Diagram that clearly identifies required and proposed setbacks across the length of property.

**Response: Addressed. Please see Variance Diagrams 0-01 and 0-02 as part of the architectural plans.**

5. The file number, ZBA24-0166, shall be noted in the plans. Add "FINAL SUBMITTAL" and ZBA File No. 24-0166 to front cover title of plans for heightened clarity.

**Response: Addressed. "Final Submittal" and "ZBA24-0166" added to Cover Page.**