

MIAMI BEACH

COMMISSION MEMORANDUM

TO: Honorable Mayor and Members of the City Commission
FROM: Rafael E. Granado, City Clerk
DATE: October 27, 2024
SUBJECT: City Commission – At-Large Nominations for October 30, 2024 – Release # 1

Below are the City Commission At-Large Nominations received to date for the October 30, 2024 Commission Meeting.

BOARD AND COMMITTEES:

AD HOC CITY SANITATION ADVISORY COMMITTEE

South Beach Category
(One Vacant Seat is Available.)

- **Dave Doeblor**
Nominated for **appointment** (South Beach) by Vice-Mayor Fernandez.
Pending Receipt of Application.
(Release # 1, Page 1)

NEXT GENERATION COUNCIL

An Individual Licensed And Actively Practicing In The Field Of Real Estate.
(Category B)
(One Vacant Seat is Available.)

- **Francis (Frank) J. Kosarek, Jr.**
Nominated for **appointment** (Real Estate) by Commissioners Rosen Gonzalez and Suarez.
(Release # 1, Page 3)

PARKS AND RECREATIONAL FACILITIES BOARD

A Member Who Has Demonstrated A High Degree Of Interest, Participation, And/Or Expertise In The Sport Of Golf.
(Golf Category)
(One Reappointment Seat is Available.)

- **Donald H. Goldberg**
Nominated for **reappointment** (Golf) by Vice-Mayor Fernandez.
(Release # 1, Page 13)

PERSONNEL BOARD

A Citizen Of Miami Beach Who Is Not Employed By The City And Does Not Share The Same Profession As Another Member.
(One Appointment Seat is Available.)

- **Yoel Cordero Alvarez**
Nominated for **appointment** (Pharmacist) by Commissioner Dominguez.
(Release # 1, Page 27)

DIRECT APPOINTMENTS REQUIRING A 4/7TH VOTE

Pursuant to Section 2-22(4)c of the Miami Beach City Code, a direct appointee that does not reside in the City for a minimum of six months and does not demonstrate an ownership interest in a business established in the City for a minimum of six months, but who is a full-time employee of a business for a minimum of six months and is based in an office or other location of the business that is physically located in Miami Beach for a minimum of six months is eligible to serve on a Board/Committee if approved by a 4/7th vote of the Mayor and City Commission.

A request is hereby made to approve the following direct appointment:

- **Allison R. Slakman**
Nominated for **appointment** to the Disability Access Committee as Mayor Meiner's direct appointment.
(Release # 1, Page 39)

Issued on October 27, 2024

T:\Agenda\2024\9 October 2024\City Clerk\RELEASE # 1.docx

- **Francis (Frank) J. Kosarek, Jr.**

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<u>Kosarek, Jr.</u>		<u>Francis</u>		<u>J</u>	
Last Name		First Name		Middle Initial	
<u></u>		<u>Miami Beach</u>		<u>FL</u>	
Home Address		City		State	
<u></u>		<u>33139</u>		<u></u>	
Zip Code					
<u>(980) 275-9770</u>	<u>(980) 275-9770</u>	<u>(980) 275-9770</u>	<u>fkosarek95@gmail.com</u>		
Cellular	Work	Home	Email Address		
<u>OpenStore</u>			<u>Head of Acquisitions</u>		
Business Name:			Occupation:		
<u>2916 N Miami Avenue</u>			<u>Miami</u>		<u>FL</u>
Business Address			City		State
<u></u>			<u>33127</u>		<u></u>
Zip Code					

Please list your preferences in order of ranking [1] first choice [2] second choice, and [3] third choice. **Please note that only three (3) choices will be observed by the City Clerk's Office.** (Regular Boards of City)

Choice 1: Next Generation Council

Choice 2: Transportation, Parking and Bicycle-Pedestrian Facilities Committee

Choice 3: Cultural Arts Council

Professional License

License	Number	Issuance Date	Expire Date
Corporate Real Estate Broker - State of New York	#10311208714	3/5/2024	3/5/2026

Note: If you are seeking appointment to a professional seat (e.g. attorney, architect, etc.), you must attach a copy of your currently effective corresponding professional license.

★ **Note:** If applying for the At-Large position of the Historic Preservation Board, please answer the below questions:

- Have you ever resided in one of the City's Historic Districts for at least one year? Yes

No Address in City Historic District submitted.

AFFILIATION WITH THE CITY OF MIAMI BEACH

Pursuant to City Code section 2-22(4) a, b and c: Members of Agencies, Boards, and Committees shall be affiliated with the city. This requirement shall be fulfilled in the following ways:

a. Resident of the City for a minimum of six (6) months: Yes

- I am resident of: South Beach

Or

b. Demonstrate an ownership interest in a business established in the City for a minimum of six (6) months: No

"Ownership Interest" shall mean the ownership of ten percent (10%) or more (including the ownership of 10% or more of the outstanding capital stock) in a business.

"Business" shall mean any sole proprietorship, sponsorship, corporation, limited liability company, or other entity or business association.

Or

c. Full-time employee of such a business (for a minimum of six months); and I am based in an office or other location of the business that is physically located in Miami Beach (for a minimum of six months): No

Notwithstanding the requirements set forth herein, the qualified full-time employee of a business must be approved by a 4/7th vote of the Mayor and City Commission.

NOTE: Members of Agencies, Boards, and Committees shall be required to demonstrate compliance with the City affiliation requirements of section 2-22 (4) a, b or c of the Miami Beach City Code by executing an affidavit, stipulating that they have met one or more of said affiliation requirements. The original affidavit shall be filled with the Office of the City Clerk prior to being sworn in as a member.

- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:

I'm passionate about the equity of mobility and transport in Miami Beach given my lifelong interest in the automobile. Alongside my real estate brokerage experience, I feel equipped to give back to the Miami Beach community where I so deeply enjoy living.

• Are you presently a registered lobbyist with the City of Miami Beach? No

• Have you ever been convicted of a felony: No If yes, please explain in detail:

• Do you currently have a violation(s) of City of Miami Beach codes: No If yes, please explain in detail:

• Do you currently owe the City of Miami Beach any money: No If yes, please explain in detail:

• Are you currently serving on any City Boards or Committees: No If yes, which board?

- In what organization(s) in the City of Miami Beach do you currently hold membership in?

No Organization Information Submitted.

- List the address of all properties owned or in which you have an interest within the City of Miami Beach:

No Owned Property Information submitted.

- Are you now employed by the City of Miami Beach: No If so, which department and title?

- **Pursuant to City Code Section 2-25 (b):**

Do you have a parent, spouse, child, brother, or sister who is employed by the City of Miami Beach?

No

If "Yes", identify person(s) and department(s):

No relative's information submitted.

NOTE: IF APPOINTED, YOU WILL BE REQUIRED TO FOLLOW CERTAIN LAWS THAT APPLY TO CITY BOARD/COMMITTEE MEMBERS. THESE LAWS INCLUDE, BUT ARE NOT LIMITED TO:

- Prohibition from directly or indirectly lobbying city personnel (Miami Beach City Code section 2-459).
- Prohibition from contracting with the city (Miami-Dade County Code section 2-11.1).
- Prohibition from lobbying before board/committee you have served on for period of one year after leaving office (Miami Beach Code section 2-26)
- Requirement to disclose certain financial interests and gifts (Miami-Dade County Code section 2-11.1).
- Sunshine Law - Florida's Government-in-the-Sunshine Law was enacted in 1967. Today, the Sunshine Law regarding open government can be found in Chapter 286 of the Florida Statutes. These statutes establish a basic right of access to most meetings of Boards, Commissions, and other governing bodies of state and local governmental agencies or authorities.
- Voting conflict - Form 8B is for use by any person serving at the county, city, or other local level of government on an appointed or elected Board, Council, Commission, Authority, or Committee. It applies equality to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.
- Commencing with terms beginning on or after January 1, 2024, and as a condition of applying for appointment to a City agency, board, or committee, each applicant must voluntarily agree that in the event the applicant files with the City Clerk a Statement of Candidate formally announcing candidacy for City elective office, such filing with the City Clerk shall be deemed a tender of resignation from the City agency, board or committee, and the member's automatic resignation shall thereby immediately create a vacancy in the agency, board, or committee.
- If an appointee is engaged to provide services, for compensation, to either (1) a candidate for City elected office, or (2) a political committee or electioneering communications organization expending funds for or against candidates for City elected office, such engagement shall be deemed a tender of resignation from such City agency, board, or committee. (Miami Beach City Code Section 2-22)

BOARD & COMMITTEE FINANCIAL ACKNOWLEDGEMENT STATEMENT

Acknowledgement of fines/suspension for Board/Committee Members for failure to comply with Miami-Dade County Financial Disclosure Code Section 2-11.1(i)(2)

I understand that no later than **July 1, of each year** all members of Boards and Committees of the City of Miami Beach, including those of a purely advisory nature, are required to comply with Miami-Dade County Financial Disclosure Requirements.

One of the following forms **must be filled** with the City Clerk of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida, no later than 12:00 noon of **July 1, of each year**:

1. A "Source of Income Statement;" or
2. A "Statement of Financial Interests (Form 1)"¹ ;" or
3. A Copy of your latest Federal Income Tax Return.

Failure to file one of these forms, pursuant to the Miami-Dade County Code, may subject the person to a fine of no more than \$500, 60 days in jail, or both.

¹ Members of the Planning Board and Board of Adjustment will be notified directly by the State of Florida, pursuant to F.S. §112.3145(1)(a), to file a Statement of Financial Interests (Form 1) with the Miami-Dade County Supervisor of Elections by 12:00 noon, July 1. Planning Board and Board of Adjustment members who file their Form 1 with the County Supervisor of Elections automatically satisfy the County's financial disclosure requirement as a Miami Beach City Board/Committee member and need not file an additional form with the Office of the City Clerk. However, compliance with the County disclosure requirement does not satisfy the State requirement.

DIVERSITY STATISTICS REPORT

The following information is voluntary and has no bearing on your consideration for appointment. It is being asked to comply with City diversity reporting requirements.

Gender: Male

Race/Ethnic Categories
What is your race? none

Are you Spanish/Hispanic/ Latino? Mark the "No" box if not Spanish / Hispanic / Latino. Yes

Other Description: No details provided

Physically Challenged: No

Board and Committee Application Checklist: Please ensure you have provided all information before applying or reapplying to any Board and Committee.

- ☐ YES
- I have answered all questions fully.
-
- ☐ YES
- I have uploaded a current resume, photograph, and a copy of any applicable professional license.
-
- ☐ YES
- I have completed and attached the Board & Committee Financial Acknowledgment Statement.
-
- ☐ YES
- I have completed and attached the Diversity Statistics Report.
-
- ☐ YES
- I voluntarily agree to the resignation from the City agency, board, or committee, if I file a Statement of Candidate for a City Elective Office (1).

(1) I understand that commencing with terms beginning on or after January 1, 2024, and as a condition of applying for appointment to a City agency, board, or committee, I must voluntarily agree that in the event I file with the City Clerk a Statement of Candidate formally announcing candidacy for City elective office, such filing with the City Clerk shall be deemed a tender of resignation from the City agency, board, or committee.

☐ YES

 I understand that (2).

(2) If am engaged to provide services, for compensation, to either (1) a candidate for City elected office, or (2) a political committee or electioneering communications organization expending funds for or against candidates for City elected office, such engagement shall be deemed a tender of resignation from the City agency, board, or committee.

If you have any questions, please contact the Office of the City Clerk via email: BC@miamibeachfl.gov or telephone: 305.673.7411

Note: Florida Statutes 119.071: The role of the Office of the City Clerk is to receive and maintain forms filed as public records. If your home address, telephone numbers, and/or photograph are exempt from disclosure and you do not wish your home address, telephone numbers, and/or photograph to be made public, please:

- 1) Use your office or other address for your mailing address;
- 2) Use your office or other telephone number for your contact number; and
- 3) Do not attach a photograph.

I HEREBY ATTEST TO THE ACCURACY AND TRUTHFULNESS OF THE APPLICATION; AND I HAVE RECEIVED, READ AND WILL ABIDE BY CHAPTER 2, ARTICLE VII, OF THE MIAMI BEACH CITY CODE, ENTITLED "STANDARDS OF CONDUCT FOR CITY OFFICERS, EMPLOYEES AND AGENCY MEMBERS AND ALL OTHER APPLICABLE COUNTY AND/OR STATE LAWS AND STATUTES ACCORDINGLY.

I Francis Kosarek, Jr. agreed to the following terms on 9/16/2024 7:41:49 PM

Received in the City Clerk's Office by:

Name of Deputy Clerk

Control No.

Date

EDUCATION

Duke University, Trinity College

Bachelor of Science in Economics, Magna Cum Laude

- GPA: 3.75/4.00 (Cumulative)
- Coursework in Macroeconomic Policy, Venture Capital & Private Equity, Corporate Finance, and Social Entrepreneurship

Durham, NC

May 2019

Columbia University, Columbia College

- GPA: 3.97/4.00 (Cumulative)

New York, NY

September 2014-May 2015

LEADERSHIP

Bloc Properties, Limited

Founder & CEO

- Founded a housing platform that provides NYC apartments, furnishing, and a social network for new college grads
- Won exclusive brokerage contracts, raised a seed round, and recruited 500+ recent grads from top US universities

New York, NY

2019-November 2021

inspectX Technologies

Founder & CEO

- Founded a platform that connects used car buyers to expert mechanics for mobile pre-purchase inspections
- Managed a nationwide network of 90+ mechanics; raised \$20,000 of seed funding through Duke's student accelerator

Durham, NC

November 2016-May 2019

Duke Men's Rowing

Vice President

- In charge of all spending and fundraising for the club; established annual Giving Day and raised \$15,000 during senior season
- Collaborated to manage alumni interactions, raise money for operating expenses, and allocate donations

Durham, NC

August 2016-May 2019

EXPERIENCE

OpenStore

Head of Acquisitions

- Employee #1 at OpenStore, Keith Rabois' Miami-based Shopify aggregator; >\$170M in venture financing raised to date
- Led the Acquisitions team from launch to 50 closed deals; managed all performance marketing, strategic partnerships, customer support, and human nurture strategies to drive closes; acted as the public face of the company
- Developed a tight alliance with our product team to drive conversion funnel improvements based on customer feedback

Miami, FL

January 2021-Present

Atomic Labs

Entrepreneur-in-residence

- Developed go-to-market strategies incubated startups under Atomic's umbrella, including OpenStore
- Earned an invitation to join OpenStore's founding team based on strong performance after 90D

San Francisco, CA

November 2020-January 2021

SKILLS and INTERESTS

-
- **Interests:** Ecommerce, Real Estate,, Cars, Venture Capital, Rowing, Fitness & Wellness, Triathlons
 - **Skills:** Python, SQL, Google AdWords, Google Tag Manager, and Tableau; Fluent in Spanish and Proficient in French



Granado, Rafael

Subject: FW: Next Generation Council Real Estate Appointee - can Commissioner Suarez help?

[THIS MESSAGE COMES FROM AN EXTERNAL EMAIL - USE CAUTION WHEN REPLYING AND OPENING LINKS OR ATTACHMENTS]

I am actively licensed, but my primary line of work is not real estate. I help a small number of clients rent and buy real estate each year.

Thanks,
Frank J. Kosarek
fkosarek95@gmail.com
980-275-9770

On Oct 21, 2024, at 4:02 PM, Granado, Rafael <RafaelGranado@miamibeachfl.gov> wrote:

I've attached the application.

Mr. Kosarek – Please confirm that you are a licensed and actively practicing real estate professional.

Thank you.
<image001.png>

Rafael E. Granado, Esq., City Clerk

OFFICE OF THE CITY CLERK
1700 Convention Center Drive, Miami Beach, FL 33139
Tel: 305.673.7411 rafaelgranado@miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

- **Donald H. Goldberg**

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Goldberg Donald H
Last Name First Name Middle Initial

Home Address Miami Beach Florida 33139
City State Zip Code

323.327.5449 323.327.5449 Donaldg654@me.com
Cellular Work Home Email Address

Business Name: Occupation:

Business Address City State Zip Code

Please list your preferences in order of ranking [1] first choice [2] second choice, and [3] third choice. **Please note that only three (3) choices will be observed by the City Clerk's Office.** (Regular Boards of City)

Choice 1: Parks and Recreational Facilities Board

Choice 2: Visitor and Convention Authority

Choice 3: Production Industry Council

Professional License

No Professional Licenses Submitted.

Note: If you are seeking appointment to a professional seat (e.g. attorney, architect, etc.), you must attach a copy of your currently effective corresponding professional license.

★ **Note:** If applying for the At-Large position of the Historic Preservation Board, please answer the below questions:

- Have you ever resided in one of the City's Historic Districts for at least one year? Yes

No Address in City Historic District submitted.

AFFILIATION WITH THE CITY OF MIAMI BEACH

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c. Full-time employee of such a business (for a minimum of six months); and I am based in an office or other location of the business that is physically located in Miami Beach (for a minimum of six months): No

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- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:

My knowledge, and experience can make a valuable contribution to the parks and recreation facilities board in Miami Beach. By bringing a unique perspective and expertise, advocating for specific issues, fostering community engagement, and building partnerships, I want help to improve the quality of life for residents and visitors alike. Here are a couple of general ideas that I think would make me a good fit for the golf representative. Develop golf programs: Work with the board to develop and promote a range of golf programs that cater to all skill levels and age groups. These could include clinics, camps, and lessons, as well as programs that promote the health and wellness of everyone.

• Are you presently a registered lobbyist with the City of Miami Beach? No

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• Are you currently serving on any City Boards or Committees: Yes If yes, which board?

Human Rights committee

- In what organization(s) in the City of Miami Beach do you currently hold membership in?

No Organization Information Submitted.

- List the address of all properties owned or in which you have an interest within the City of Miami Beach:

No Owned Property Information submitted.

- Are you now employed by the City of Miami Beach: No If so, which department and title?

• **Pursuant to City Code Section 2-25 (b):**

Do you have a parent, spouse, child, brother, or sister who is employed by the City of Miami Beach?

No

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- Voting conflict - Form 8B is for use by any person serving at the county, city, or other local level of government on an appointed or elected Board, Council, Commission, Authority, or Committee. It applies equality to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

BOARD & COMMITTEE FINANCIAL ACKNOWLEDGEMENT STATEMENT

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2. A "Statement of Financial Interests (Form 1)" ;" or
3. A Copy of your latest Federal Income Tax Return.

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DIVERSITY STATISTICS REPORT

The following information is voluntary and has no bearing on your consideration for appointment. It is being asked to comply with City diversity reporting requirements.

Gender: Male

Race/Ethnic Categories
What is your race? White

Are you Spanish/Hispanic/ Latino? Mark the "No" box if not Spanish / Hispanic / Latino. No

Other Description: No details provided

Physically Challenged: No

Board and Committee Application Checklist: Please ensure you have provided all information before applying or reapplying to any Board and Committee.

- YES

I have answered all questions fully.
- YES

I have uploaded a current resume, photograph, and a copy of any applicable professional license.
- YES

I have completed and attached the Board & Committee Financial Acknowledgment Statement.
- YES

I have completed and attached the Diversity Statistics Report.

If you have any questions, please contact the Office of the City Clerk via email: BC@miamibeachfl.gov or telephone: 305.673.7411

Note: Florida Statutes 119.071: The role of the Office of the City Clerk is to receive and maintain forms filed as public records. If your home address, telephone numbers, and/or photograph are exempt from disclosure and you do not wish your home address, telephone numbers, and/or photograph to be made public, please:

- 1) Use your office or other address for your mailing address;
- 2) Use your office or other telephone number for your contact number; and
- 3) Do not attach a photograph.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING APPLICATION AND THAT THE FACTS STATED IN IT ARE TRUE. ADDITIONALLY, I AGREE AND ACKNOWLEDGE THAT ANY FALSE STATEMENTS OR FALSE INFORMATION SUBMITTED AS PART OF THIS APPLICATION SHALL BE A BASIS FOR MY REMOVAL FROM A CITY BOARD OR COMMITTEE. I HAVE RECEIVED, READ, AND WILL ABIDE BY CHAPTER 2, ARTICLE VII, OF THE MIAMI BEACH CITY CODE, ENTITLED "STANDARDS OF CONDUCT FOR CITY OFFICERS, EMPLOYEES AND AGENCY MEMBERS" AND ALL OTHER APPLICABLE CITY, COUNTY, AND/OR STATE LAWS AND STATUTES ACCORDINGLY.

I Donald Goldberg agreed to the following terms on 5/2/2023 4:45:04 PM

Received in the City Clerk's Office by:

Name of Deputy Clerk

Control No.

Date

Donald Goldberg

• Miami Beach, Florida, 33140 • Phone: 323-327-5449 • E-Mail: donaldg654@mac.com

Director of Operations

Dedicated leader with sixteen years' experience leading high performance teams in fast-paced environments. I am skilled at building teams, cultivating collaborative work environments, and operational excellence exceeding target metrics.

Areas of Expertise: supply chain logistics, team building, budget management, brand management, food and beverage management, marketing, event activation, client support and loyalty.

Professional Experience

Superblue

2021-Current

Director of Events and Programming

- Responsible for pitching, contracting and executing of private hire events
- Oversaw the planning and marketing of Superblue that generated 1.1 million in private hire sales
- Supports the key initiatives set forth by the COO and the facilitate the growth and development of programs, projects and campaigns led by The Board to increase ticket sales and brand awareness

Management and Strategy Consultant

2020-2021

- Inflection Point Growth & Opening – **Alluva @ Park Grove Residences** – Established procedures, service standards and training for a startup restaurant.
- Marketing turnaround – **The Anderson**– Refocused marketing to drive customer visits. Resulting in increased brand awareness and the relaunching of bar and restaurant to operate with the upmost safety protocols during the pandemic.
- Operational turnaround – **Foogs** – Provided best practice restaurant operations to underperforming facility. That resulted in getting placed on the Eater Essential 38 list.

Boost Logistics an Amazon DSP

2020

Delivery Associate/Dispatch

- Accepted a job with an Amazon DSP to learn about Amazon logistics and operations to gain first-hand experience in logistical and supply chain management.
- Responsible for last mile delivery of Amazon customers packages.
- Assisted with dispatching duties and coordination of up to 40 drivers and routes per day.
- Coordinate with DSP owner on hiring, training and driver development ensuring the DSP maintains a fantastic plus rating score.

Creative Edge Parties, Miami, FL

2019-2020

Director of Operations

- Responsible for operations, sales, revenue management, warehouse and supply chain for the Miami division of a multimillion-dollar, New York based catering and event company.
- Strategically planned and executed the operations of the "Creative Edge Café" at Design Miami during Art Basel.
- Responsible for talent acquisition, training, assessment and motivating 40+ team members.
- Reported directly to the CEO accurately forecasting budget and P&L updates on a weekly basis.

Vista, Miami, FL
Operations Manager

2018-2019

- Led all managerial aspects of a high-volume restaurant exceeding \$7 million in annual sales.
- Curated the programming of the rooftop bar which resulted in being named the "best roof top bar" by the Miami New Times.
- Oversaw hiring, training and development of team members with a focus on product knowledge and brand awareness.

Wynwood Diner, Miami, FL
Director of Operations

2015-2017

- Directed the opening and launch of a high-end restaurant.
- Drove business averaging 135% month over month growth achieving \$4.5M in sales year one.
- Responsible for all marketing and PR initiatives.

Soho Beach House, Miami Beach, FL
Event Operations and Food/Beverage Manager

2012 - 2014

- Directed the planning, and execution of over 475 private hire events ranging from 200-1,000 attendees with budgets up to \$200,000.
- Hit profit goals by forecasting, scheduling and balancing service needs, vendors and staff.
- Oversaw hiring, training and development of team members.

The Hungry Cat, Los Angeles, CA
Restaurant Manager

2010 - 2011

- Managed a high-volume, modern seafood and raw bar restaurant with a staff of 55 and annual sales of \$3M.
- Developed a market-fresh cocktail menu that generated an additional \$100K in sales within three months; Signature Bloody Mary was featured in Los Angeles Magazine, LA Weekly (category finalist) and Sunset Magazine.

The Doheny (213 Inc.), Los Angeles, CA
Bar Manager

2008 - 2010

- Managed the launch and daily operations of an exclusive members only club.
- Optimized revenue and venue utilization by executing celebrity-driven special events, corporate functions and private meetings.

Hotel Park City, Park City, UT
Food and Beverage Manager/Banquet Manager

2006 - 2008

- Managed the daily operations of five food and beverage outlets with a staff of 51 and \$2M+ in annual sales.
- Directed banquet and conference service operations generating \$1M+ in annual sales.

Chateau Marmont, Los Angeles, CA
Assistant to Food and Beverage Director

2006

- Assisted the Food and Beverage Director on the execution of all operations.
- Coordinated special events including staffing, menu preparation and vendor negotiations.

Education

Florida International University, Bachelor of Fine Arts, Humanities
Boston University, Associate Arts

Community

- Executive Board Member, Slow Food Miami
- Committee Member, Human Rights Committee, City of Miami Beach
- Board Member, Kids Helping Kids Succeed

From: [Donald Goldberg](#)
To: [Mena Caceres, Keila](#)
Subject: Re: Parks and Recreational Facilities Board Nomination
Date: Tuesday, May 2, 2023 4:46:29 PM

| THIS MESSAGE COMES FROM AN EXTERNAL EMAIL - USE CAUTION WHEN REPLYING AND OPENING LINKS OR ATTACHMENTS |

Hi,
Just submitted it. Let me know if it's ok or I can adjust. I love golf.

On May 2, 2023, at 3:59 PM, Mena Caceres, Keila
<KeilaMenaCaceres@miamibeachfl.gov> wrote:

Mr. Goldberg,

The vacancy that you have been nominated for, which is currently the only vacancy on the Board, is for an individual who meets the following qualifications:

- a. "One member who has demonstrated a high degree of interest, participation, and/or expertise in the sport of golf."

Please make sure to include on your application or resume what qualifies you for this vacancy.

Thank you!

Respectfully,

<image001.jpg>

Keila Mena, Office Associate IV
OFFICE OF THE CITY CLERK
1700 Convention Center Dr, Miami Beach, FL 33139
Tel: 305-673-7411 / www.miamibeachfl.gov

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.



Please do not print this e-mail unless necessary

From: Mena Caceres, Keila
Sent: Tuesday, May 2, 2023 3:49 PM
To: Donald Goldberg <donaIdg654@mac.com>
Subject: Parks and Recreational Facilities Board Nomination

Good afternoon Mr. Goldberg,

Congratulations on your nomination to the Parks and Recreational Facilities Board!

In order to process your nomination, please complete a Board/Committee application with your most recent information

at: <https://apps.miamibeachfl.gov/BacApp/Account/Login>

If you do not already have an account, you will first have to create one.

Please note that in addition to completing your application online, you will also have to upload a resume and photograph to the database.

If possible, please complete your application today. Be sure to check your JUNK email folder if you have not received an email from the City after you create your account. You will have to verify your email address to complete the application at the above link.

If you have any questions or need assistance, please do not hesitate to contact me.

Respectfully,

<image001.jpg>

Keila Mena, Office Associate IV

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- **Yoel Cordero Alvarez**

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AFFILIATION WITH THE CITY OF MIAMI BEACH

Pursuant to City Code section 2-22(4) a, b and c: Members of Agencies, Boards, and Committees shall be affiliated with the city. This requirement shall be fulfilled in the following ways:

- a. Resident of the City for a minimum of six (6) months: Yes
- I am resident of: North Beach
- Or
- b. Demonstrate an ownership interest in a business established in the City for a minimum of six (6) months: No
- "Ownership Interest" shall mean the ownership of ten percent (10%) or more (including the ownership of 10% or more of the outstanding capital stock) in a business.*
- "Business" shall mean any sole proprietorship, sponsorship, corporation, limited liability company, or other entity or business association.*
- Or
- c. Full-time employee of such a business (for a minimum of six months); and I am based in an office or other location of the business that is physically located in Miami Beach (for a minimum of six months): No
- Notwithstanding the requirements set forth herein, the qualified full-time employee of a business must be approved by a 4/7th vote of the Mayor and City Commission.*

NOTE: Members of Agencies, Boards, and Committees shall be required to demonstrate compliance with the City affiliation requirements of section 2-22 (4) a, b or c of the Miami Beach City Code by executing an affidavit, stipulating that they have met one or more of said affiliation requirements. The original affidavit shall be filled with the Office of the City Clerk prior to being sworn in as a member.

- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:

- 20-year Miami Beach resident with deep community understanding.
- Healthcare professional and pharmacist at Baptist Hospital of Miami.
- Expertise in human resources, employee relations, and team management.
- Skilled in managing cultural diversity and fostering collaboration.
- Experience in recruitment, retention, and employee development.
- Proven ability to drive cost-effective solutions and organizational goals.
- Committed to enhancing workplace environments for city employees.

- Are you presently a registered lobbyist with the City of Miami Beach? No
- Have you ever been convicted of a felony: No If yes, please explain in detail:

- Do you currently have a violation(s) of City of Miami Beach codes: No If yes, please explain in detail:

- Do you currently owe the City of Miami Beach any money: No If yes, please explain in detail:

- Are you currently serving on any City Boards or Committees: No If yes, which board?

- In what organization(s) in the City of Miami Beach do you currently hold membership in?

No Organization Information Submitted.

- List the address of all properties owned or in which you have an interest within the City of Miami Beach:

Property

1. Miami Beach, Florida

- Are you now employed by the City of Miami Beach: No If so, which department and title?

• **Pursuant to City Code Section 2-25 (b):**

Do you have a parent, spouse, child, brother, or sister who is employed by the City of Miami Beach?

No

If "Yes", identify person(s) and department(s):

No relative's information submitted.

NOTE: IF APPOINTED, YOU WILL BE REQUIRED TO FOLLOW CERTAIN LAWS THAT APPLY TO CITY BOARD/COMMITTEE MEMBERS. THESE LAWS INCLUDE, BUT ARE NOT LIMITED TO:

- Prohibition from directly or indirectly lobbying city personnel (Miami Beach City Code section 2-459).
- Prohibition from contracting with the city (Miami-Dade County Code section 2-11.1).
- Prohibition from lobbying before board/committee you have served on for period of one year after leaving office (Miami Beach Code section 2-26)
- Requirement to disclose certain financial interests and gifts (Miami-Dade County Code section 2-11.1).
- Sunshine Law - Florida's Government-in-the-Sunshine Law was enacted in 1967. Today, the Sunshine Law regarding open government can be found in Chapter 286 of the Florida Statutes. These statutes establish a basic right of access to most meetings of Boards, Commissions, and other governing bodies of state and local governmental agencies or authorities.
- Voting conflict - Form 8B is for use by any person serving at the county, city, or other local level of government on an appointed or elected Board, Council, Commission, Authority, or Committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.
- Commencing with terms beginning on or after January 1, 2024, and as a condition of applying for appointment to a City agency, board, or committee, each applicant must voluntarily agree that in the event the applicant files with the City Clerk a Statement of Candidate formally announcing candidacy for City elective office, such filing with the City Clerk shall be deemed a tender of resignation from the City agency, board or committee, and the member's automatic resignation shall thereby immediately create a vacancy in the agency, board, or committee.
- If an appointee is engaged to provide services, for compensation, to either (1) a candidate for City elected office, or (2) a political committee or electioneering communications organization expending funds for or against candidates for City elected office, such engagement shall be deemed a tender of resignation from such City agency, board, or committee. (Miami Beach City Code Section 2-22)

BOARD & COMMITTEE FINANCIAL ACKNOWLEDGEMENT STATEMENT

Acknowledgement of fines/suspension for Board/Committee Members for failure to comply with Miami-Dade County Financial Disclosure Code Section 2-11.1(i)(2)

I understand that no later than **July 1, of each year** all members of Boards and Committees of the City of Miami Beach, including those of a purely advisory nature, are required to comply with Miami-Dade County Financial Disclosure Requirements.

One of the following forms **must be filled** with the City Clerk of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida, no later than 12:00 noon of **July 1, of each year**:

1. A "Source of Income Statement;" or
2. A "Statement of Financial Interests (Form 1)"¹ ;" or
3. A Copy of your latest Federal Income Tax Return.

Failure to file one of these forms, pursuant to the Miami-Dade County Code, may subject the person to a fine of no more than \$500, 60 days in jail, or both.

¹ Members of the Planning Board and Board of Adjustment will be notified directly by the State of Florida, pursuant to F.S. §112.3145(1)(a), to file a Statement of Financial Interests (Form 1) with the Miami-Dade County Supervisor of Elections by 12:00 noon, July 1. Planning Board and Board of Adjustment members who file their Form 1 with the County Supervisor of Elections automatically satisfy the County's financial disclosure requirement as a Miami Beach City Board/Committee member and need not file an additional form with the Office of the City Clerk. However, compliance with the County disclosure requirement does not satisfy the State requirement.

DIVERSITY STATISTICS REPORT

The following information is voluntary and has no bearing on your consideration for appointment. It is being asked to comply with City diversity reporting requirements.

Gender: Male

Race/Ethnic Categories
What is your race? Other

Are you Spanish/Hispanic/ Latino? Mark the "No" box if not Spanish / Hispanic / Latino. Yes

Other Description: No details provided

Physically Challenged: No

Board and Committee Application Checklist: Please ensure you have provided all information before applying or reapplying to any Board and Committee.

- ☐ YES
- I have answered all questions fully.
-
- ☐ YES
- I have uploaded a current resume, photograph, and a copy of any applicable professional license.
-
- ☐ YES
- I have completed and attached the Board & Committee Financial Acknowledgment Statement.
-
- ☐ YES
- I have completed and attached the Diversity Statistics Report.
-
- ☐ YES
- I voluntarily agree to the resignation from the City agency, board, or committee, if I file a Statement of Candidate for a City Elective Office (1).

(1) I understand that commencing with terms beginning on or after January 1, 2024, and as a condition of applying for appointment to a City agency, board, or committee, I must voluntarily agree that in the event I file with the City Clerk a Statement of Candidate formally announcing candidacy for City elective office, such filing with the City Clerk shall be deemed a tender of resignation from the City agency, board, or committee.

☐ YES

 I understand that (2).

(2) If am engaged to provide services, for compensation, to either (1) a candidate for City elected office, or (2) a political committee or electioneering communications organization expending funds for or against candidates for City elected office, such engagement shall be deemed a tender of resignation from the City agency, board, or committee.

If you have any questions, please contact the Office of the City Clerk via email: BC@miamibeachfl.gov or telephone: 305.673.7411

Note: Florida Statutes 119.071: The role of the Office of the City Clerk is to receive and maintain forms filed as public records. If your home address, telephone numbers, and/or photograph are exempt from disclosure and you do not wish your home address, telephone numbers, and/or photograph to be made public, please:

- 1) Use your office or other address for your mailing address;
- 2) Use your office or other telephone number for your contact number; and
- 3) Do not attach a photograph.

I HEREBY ATTEST TO THE ACCURACY AND TRUTHFULNESS OF THE APPLICATION; AND I HAVE RECEIVED, READ AND WILL ABIDE BY CHAPTER 2, ARTICLE VII, OF THE MIAMI BEACH CITY CODE, ENTITLED "STANDARDS OF CONDUCT FOR CITY OFFICERS, EMPLOYEES AND AGENCY MEMBERS AND ALL OTHER APPLICABLE COUNTY AND/OR STATE LAWS AND STATUTES ACCORDINGLY.

I Yoel Cordero Alvarez agreed to the following terms on 9/11/2024 5:26:32 PM

Received in the City Clerk's Office by:

Name of Deputy Clerk

Control No.

Date

Yoel Cordero Alvarez, Pharm.D.

Miami Beach • 307-761-0054 • yoe17387@yahoo.com

EDUCATION

2012-2016	Doctor of Pharmacy University of Wyoming School of Pharmacy, Laramie, WY
2011-2012	Pre-Pharmacy Pathway Florida International University, Miami, FL
2008-2011	Associate Degree in Arts Miami Dade College, Miami, FL

PROFESSIONAL EXPERIENCE

Aug 2017-Present	Overnight Clinical Pharmacist Baptist Health System, Miami, FL <ul style="list-style-type: none">• Provide professional clinical support to nurses, ARNPs, and physicians overnight to enhance patient care delivery• Participate in code rescues and blue alerts, preparing STAT-IVs and addressing drug-related questions during emergencies• Conduct medication reconciliation in the Emergency Department, understanding patients' home drug regimens and assisting in cardiac arrest codes upon ambulance arrival• Assist physicians in prescribing antibiotic regimens, determining appropriate doses and frequencies for optimal patient outcomes• Evaluate the appropriateness of medication use and facilitated the transition from IV to PO medications when applicable• Apply knowledge of antimicrobial stewardship to de-escalate therapy appropriately and ensured timely administration of antibiotics for neutropenic patients• Prepare and administered various anticoagulation reversal drugs, participated in stroke alerts, and assisted in preparing and rapidly administering thrombolytic drugs such as tPA and TNK
Jan 2021-Present	Per Diem Clinical Pharmacist Miami Cancer Institute, Baptist Health System, Miami, FL <ul style="list-style-type: none">• Review patients' chemotherapy regimens following NCCN guidelines to ensure adherence to best practices• Participate in the preparation and compounding of chemotherapy, ensuring correct dosage, proper dilution, accurate concentration, and performed final checks of chemotherapy drugs• Provide clinical and pharmaceutical support during code rescues, ensuring comprehensive care
2019-Jan 2021	Per Diem Overnight Pharmacist Jackson South Medical Center, Miami, FL <ul style="list-style-type: none">• Applied pharmaceutical knowledge in collaboration with nurses and physicians to optimize patient care• Reviewed and validated medication orders, ensuring appropriateness and accuracy• Prepared, compounded, and verified IV medications for individual patients• Prepared batches of IV medications to meet patient needs efficiently

Yoel Cordero Alvarez

Aug 2016-Oct 2018

Overnight Pharmacist

Walgreens Pharmacy, Miami, FL

- Sustained efficient daily pharmacy operations by accurately fulfilling prescription orders
- Counseled patients on potential side effects of new prescriptions and medication refills
- Proactively assisted team members by addressing minor issues and requests before escalation

ADVANCED PHARMACY PRACTICE EXPERIENCE (APPE)

Jun 2015

Wyoming Compounding Specialist

Casper, Wyoming

Preceptor: Dr. Richard Johnson

- Participated in daily compounding activities, specializing in hormone replacement therapy for both human and veterinary patients
- Compounded prescriptions tailored to individual patient needs, adhering to USP 795 and 797 regulations for compounding under FDA guidelines
- Evaluated and analyzed diverse compounding prescriptions, ensuring consistent safety and quality control for both human and animal medications

Jul-Aug 2015

Cardinal Health, Nuclear Compounding Pharmacy

Denver, Colorado

Preceptor: Dr. Ngoc Pham, PharmD

- Prepared radioactive doses for contrast studies, adhering to FDA and state regulations
- Manipulated radioactive materials in compliance with regulatory standards, ensuring safety and accuracy
- Familiar with radiopharmaceutical formulations for optimal image contrast studies
- Compounded Technetium-99m in a controlled environment, taking maximum precautions
- Learned and calculated decay factors for various dose formulations based on half-life
- Performed quality control of each batch according to Cardinal Health and Colorado Department of Health regulations
- Complied with DOT regulations and maintained security awareness when transporting radioactive materials
- Followed radiation exposure protocols during daily compounding and emergency situations
- Managed the manipulation, transportation, and shipping of Xofigo for patient use.

Sep 2015

Hospital pharmacy rotation. Platte Memorial Hospital

Wheatland, Wyoming

Preceptor: Dr. Jennifer Nevins

- Accompanied physicians on rounds and participated in weekly inter-professional meetings
- Filled Pyxis machines and compounded sterile products in a biological safety cabinet following USP 797 guidelines
- Participated in medication reconciliation for new patients, including contacting local pharmacies for records of non-communicative patients
- Counseled patients on new medications upon discharge
- Communicated effectively with patients, physicians, and other healthcare professionals

Yoel Cordero Alvarez 2

Oct 2015	Elkhorn Valley Rehabilitation Hospital. Casper, Wyoming Preceptor: Dr. Dan Daniel <ul style="list-style-type: none"> • Participated in daily meetings with the discharge care team • Evaluated medication reconciliation for new patients • Managed pharmacy care for warfarin and renal patients • Performed daily chart notes and made necessary dosing adjustments
Nov-Dec 2015	Ambulatory Care. Salud Clinic Longmont, Colorado Preceptor: Dr. Tracy Mahvan <ul style="list-style-type: none"> • Participated in daily patient consultations for complex disease stages • Evaluated anticoagulation and antidiabetes treatments • Collaborated with the transition of care team to visit patients post-discharge
Jan 2016	Internal Medicine. Medical Center of the Rockies Colorado Colorado Preceptors: Dr. Summer Zarbock <ul style="list-style-type: none"> • Enhanced clinical skills and patient assessment within a hospital setting. • Engaged in dynamic interactions with healthcare providers and fellow healthcare students. • Applied pharmacotherapy knowledge and effectively communicated with patients and providers. • Deepened understanding of clinical guidelines for acute and chronic diseases. • Practiced integration and synthesis of concepts learned in pharmacy school through participation in drug reconciliation and collaboration within the healthcare team.

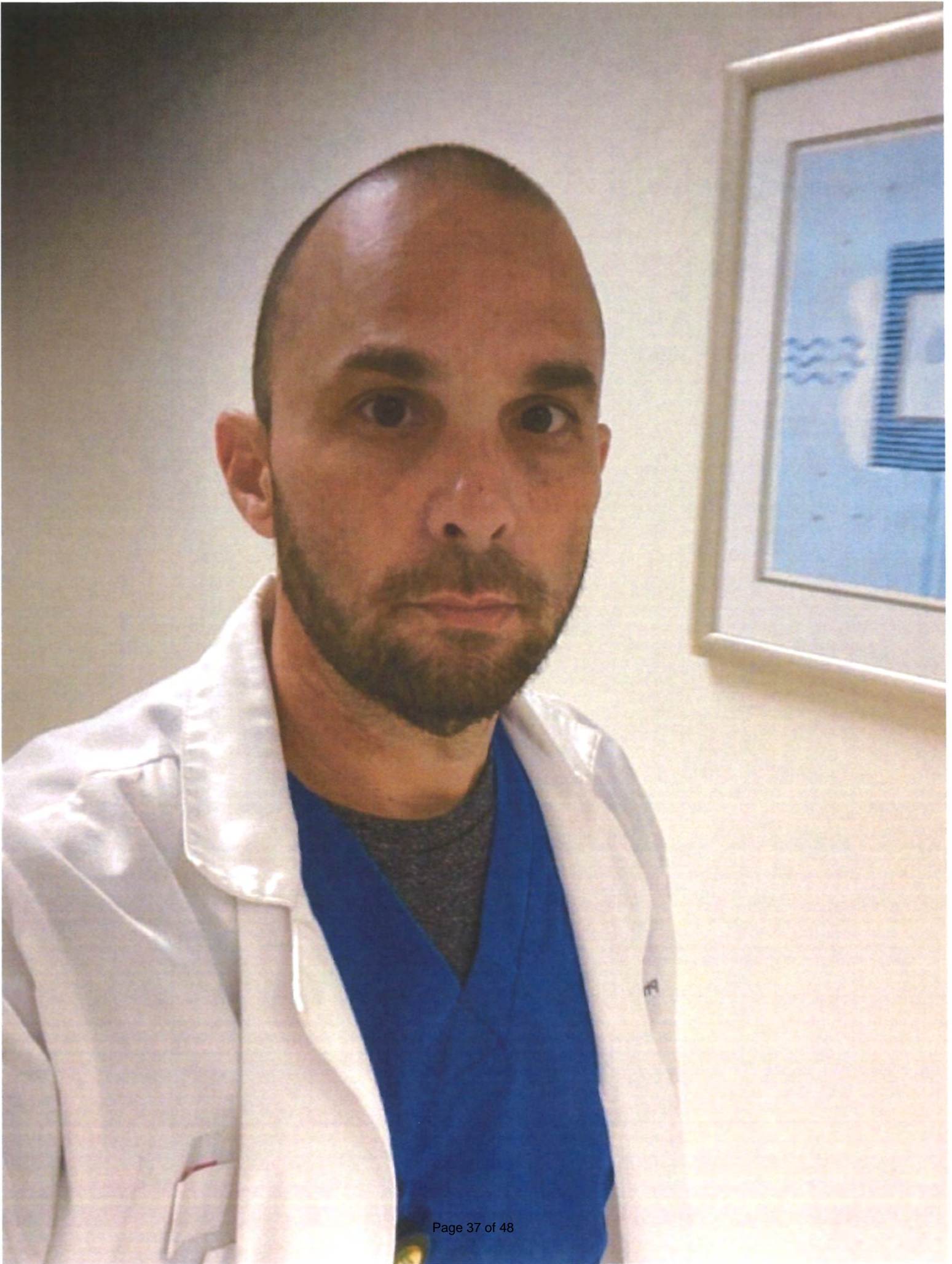
PROFESSIONAL LEADERSHIP

Sep 2014-2015	UNIVERSITY OF WYOMING SCHOOL OF PHARMACY HONOR BOARD Laramie, WY <ul style="list-style-type: none"> • Served as a board member for one full academic year, overseeing evaluations of Honor Code violations at the University of Wyoming School of Pharmacy.
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LICENSURE AND CERTIFICATIONS

2019-Present	Registered Pharmacist License Florida Board of Pharmacy
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References available upon request



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- **Allison R. Slakman**

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Page 41 of 48

AFFILIATION WITH THE CITY OF MIAMI BEACH

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a. Resident of the City for a minimum of six (6) months:

No

- I am resident of: N/A

Or

b. Demonstrate an ownership interest in a business established in the City for a minimum of six (6) months: Yes

"Ownership Interest" shall mean the ownership of ten percent (10%) or more (including the ownership of 10% or more of the outstanding capital stock) in a business.

"Business" shall mean any sole proprietorship, sponsorship, corporation, limited liability company, or other entity or business association.

Or

c. Full-time employee of such a business (for a minimum of six months); and I am based in an office or other location of the business that is physically located in Miami Beach (for a minimum of six months): Yes

Notwithstanding the requirements set forth herein, the qualified full-time employee of a business must be approved by a 4/7th vote of the Mayor and City Commission.

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- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:

I am applying for this board as I've been a big advocate for people with disabilities for over 20 years and I have worked with David New for the past 13 years helping create the Southbeach Jazz Festival And Access Now Inc. As Personal assistant to a man who is blind, I am honored to be his eyes when needed to help him create more accessibility within Miami Beach

- Are you presently a registered lobbyist with the City of Miami Beach?

No

- Have you ever been convicted of a felony:

Yes

If yes, please explain in detail:

Wrong place at the wrong time

- Do you currently have a violation(s) of City of Miami Beach codes:

No

If yes, please explain in detail:

- Do you currently owe the City of Miami Beach any money:

No

If yes, please explain in detail:

- Are you currently serving on any City Boards or Committees:

No

If yes, which board?

- In what organization(s) in the City of Miami Beach do you currently hold membership in?

No Organization Information Submitted.

- List the address of all properties owned or in which you have an interest within the City of Miami Beach:

No Owned Property Information submitted.

- Are you now employed by the City of Miami Beach: No If so, which department and title?

• **Pursuant to City Code Section 2-25 (b):**

Do you have a parent, spouse, child, brother, or sister who is employed by the City of Miami Beach?

No

If "Yes", identify person(s) and department(s):

No relative's information submitted.

NOTE: IF APPOINTED, YOU WILL BE REQUIRED TO FOLLOW CERTAIN LAWS THAT APPLY TO CITY BOARD/COMMITTEE MEMBERS. THESE LAWS INCLUDE, BUT ARE NOT LIMITED TO:

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- Requirement to disclose certain financial interests and gifts (Miami-Dade County Code section 2-11.1).
- Sunshine Law - Florida's Government-in-the-Sunshine Law was enacted in 1967. Today, the Sunshine Law regarding open government can be found in Chapter 286 of the Florida Statutes. These statutes establish a basic right of access to most meetings of Boards, Commissions, and other governing bodies of state and local governmental agencies or authorities.
- Voting conflict - Form 8B is for use by any person serving at the county, city, or other local level of government on an appointed or elected Board, Council, Commission, Authority, or Committee. It applies equality to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143. Florida Statutes.
- Commencing with terms beginning on or after January 1, 2024, and as a condition of applying for appointment to a City agency, board, or committee, each applicant must voluntarily agree that in the event the applicant files with the City Clerk a Statement of Candidate formally announcing candidacy for City elective office, such filing with the City Clerk shall be deemed a tender of resignation from the City agency, board or committee, and the member's automatic resignation shall thereby immediately create a vacancy in the agency, board, or committee.

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1. A "Source of Income Statement;" or
2. A "Statement of Financial Interests (Form 1)"¹ ;" or
3. A Copy of your latest Federal Income Tax Return.

Failure to file one of these forms, pursuant to the Miami-Dade County Code, may subject the person to a fine of no more than \$500, 60 days in jail, or both.

¹ Members of the Planning Board and Board of Adjustment will be notified directly by the State of Florida, pursuant to F.S. §112.3145(1)(a), to file a Statement of Financial Interests (Form 1) with the Miami-Dade County Supervisor of Elections by 12:00 noon, July 1. Planning Board and Board of Adjustment members who file their Form 1 with the County Supervisor of Elections automatically satisfy the County's financial disclosure requirement as a Miami Beach City Board/Committee member and need not file an additional form with the Office of the City Clerk. However, compliance with the County disclosure requirement does not satisfy the State requirement.

DIVERSITY STATISTICS REPORT

The following information is voluntary and has no bearing on your consideration for appointment. It is being asked to comply with City diversity reporting requirements.

Gender: Female

Race/Ethnic Categories
What is your race? White

Are you Spanish/Hispanic/ Latino? Mark the "No" box if not Spanish / Hispanic / Latino. No

Other Description: No details provided

Physically Challenged: No

Board and Committee Application Checklist: Please ensure you have provided all information before applying or eapplying to any Board and Committee.

YES	I have answered all questions fully.
YES	I have uploaded a current resume, photograph, and a copy of any applicable professional license.
YES	I have completed and attached the Board & Committee Financial Acknowledgment Statement.
YES	I have completed and attached the Diversity Statistics Report.
YES	I voluntarily agree to the resignation from the City agency, board, or committee, if I file a Statement of Candidate for a City Elective Office (1).

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- 1) Use your office or other address for your mailing address;
- 2) Use your office or other telephone number for your contact number; and
- 3) Do not attach a photograph.

HEREBY ATTEST TO THE ACCURACY AND TRUTHFULNESS OF THE APPLICATION; AND I HAVE RECEIVED, READ AND WILL ABIDE BY CHAPTER 2, ARTICLE VII, OF THE MIAMI BEACH CITY CODE, ENTITLED "STANDARDS OF CONDUCT FOR CITY OFFICERS, EMPLOYEES AND AGENCY MEMBERS AND ALL OTHER APPLICABLE COUNTY AND/OR STATE LAWS AND STATUTES ACCORDINGLY."

I Allison Slakman agreed to the following terms on 5/3/2024 11:16:37 AM

Received in the City Clerk's Office by:

Name of Deputy Clerk	Control No.	Date
----------------------	-------------	------

Allison Slakman

954-531-3060

Tamarac, FL 33321

Alyslak1960@gmail.com

Objective

To secure a position that will allow me to add value to an organization by utilizing my administrative, communication and sales skills.

Education

ASSOCIATE OF SCIENCE, BUSINESS/1980/QUEENS COLLEGE, NY

Skills & Abilities

EVENT PLANNING AND PROMOTION

Provided support in operating large non-profit organization in a timely and efficient manner

Experience with setting up meetings and events, obtaining sponsors, and handling the daily tasks

AP/AR experience using QuickBooks software

Manage inventory and shipments under strict deadlines

Managed 10 person office staff in a courteous and professional manner

Coordinated Human Resources functions for large Logistics corporations

Sales for electronics and transportation companies

Experience

DAVID NEW/PERSONAL ASSISTANT/MIAMI BEACH FL/AUGUST 2011-PRESENT

Assist in daily personal and business needs, demonstrate problem-solving abilities.

ATLANTIC BIOTECH/COURIER/SALES/POMPANO BEACH FL/JANUARY 2017-DECEMBER 2019

Medical collections, courier and sales

CAPITOL SUPPLY CO/FT LAUDERDALE FL/ACCOUNTING ASSOCIATE/JANUARY 2006-2007

Data input, managed AP/AR, balanced reports, communicated with staff and customers maintained database.

SEAIR LOGISTICS/OPA-LOCKA, FL/OPERATIONS MANAGER MAY 1997-JANUARY 2006

Managed office including Human resources, supervised inventory control and payroll

REFERENCES FURNISHED UPON REQUEST

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