



05/01/2024

Dear Office of the Mayor and Commission,

Subject: Funding Request for Event Infrastructure Miami Beach Convention Center

We are excited to present to you a comprehensive funding request for the essential infrastructure and support services required for our upcoming event. We have planned and budgeted for various items and services. The breakdown of the required items and associated costs are as follows:

1. Air Conditioner - \$36,000.00 - 24 hours for 5 days (\$300 an hour)
2. Air Wall Panels - \$500.00 - For the hall.
3. Cleaning/Housekeeping - \$2,232.00 for 4 housekeepers for 2 event days
4. Key Locks - \$50.00 Includes 2 keys for security purposes.
5. Lights - \$3,375.00 - 9 hours a day for 5 days to ensure adequate illumination.
6. Security - Overnight - \$3,720.00
Includes provision for 1 guard, day and night, to safeguard inventory.
7. Security - Event - \$1,674.00
Allocation for 3 guards during event days to ensure participant safety.
8. Recycle/Trash Hauls - \$825.00
Allocation for sufficient trash hauls during the event duration.

Total Add-on fees: \$48,376.00

Event Fee: \$19,123.00

Total Event Fee: \$67,499.00

These costs have been calculated based on industry standards and experience of our event. Your support in funding these crucial aspects will greatly contribute to achieving our objectives.

Thank you for considering our request. We look forward to your favorable response.

Sincerely,

Rachael Saiger,
President – Style Saves Inc